



Board of Education Agenda

Wednesday, June 12, 2024



RIALTO
UNIFIED SCHOOL DISTRICT
BRIDGING FUTURES THROUGH INNOVATION

Mission

The mission of the Rialto Unified School District, the bridge that connects students to their future aspirations, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectations for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of cultural diversity

Board of Education

Joseph W. Martinez, President
Edgar Montes, Vice President
Evelyn P. Dominguez, LVN, Clerk
Dr. Stephanie E. Lewis, Member
Nancy G. O'Kelley, Member

RUSD Acting Superintendent

Dr. Ed D'Souza

Front Cover Picture:

The Rialto Unified School District proudly celebrated the Class of 2024 at Toyota Arena in the City of Ontario on Sunday, June 2, 2024! There were many jubilant smiles on graduation day as students, families, administrators, staff, and dignitaries commemorated the momentous occasion. The RUSD celebrated the more than 1,900 graduates from Carter High School, Eisenhower High School, Milor High School, Rialto Adult School, Rialto High School, and Zupanic Virtual Academy across four ceremonies that day. On behalf of the Rialto Unified School District Board of Education, and Acting Superintendent, **Dr. Ed D'Souza**, we celebrate all our graduates in the Class of 2024!



IMPORTANT PUBLIC NOTICE

For those that wish to participate in the meeting and/or make public comments, please follow the steps below:

- To access the Board Meeting via live stream, go to “Our Board”, scroll down to “Board Meeting Videos” and click play.
- To access the meeting agenda, visit our website and click on “Our Board”, then scroll down to “Agendas and Minutes”.
- **To make public comments, please arrive five minutes prior to the school Board meeting to allow time for you to submit your public comment request. Remember that comments are limited to three minutes on each item on or off the agenda.**
- If you have any questions, please contact Martha Degortari, Executive Administrative Agent, at mdegorta@rialtousd.org, or 1(909) 820-7700, ext. 2124.
- To access the Spanish version of the Board meeting: United States Toll +1(408) 418-9388 Access Code – 960 675 512 #.



**RIALTO UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
AGENDA**

June 12, 2024

**Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California**

Board Members:

**Joseph W. Martinez, President
Edgar Montes, Vice President
Evelyn P. Dominguez, LVN, Clerk
Dr. Stephanie E. Lewis, Member
Nancy G. O'Kelley, Member**

Acting Superintendent:

Ed D'Souza, Ph.D.

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Pages

A. OPENING

A.1 CALL TO ORDER - 5:30 p.m.

A.2 OPEN SESSION

A.3 CLOSED SESSION

Moved _____

Seconded _____

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

- PUBLIC EMPLOYEE EMPLOYMENT / DISCIPLINE / DISMISSAL / RELEASE / REASSIGNMENT OF EMPLOYEES (GOVERNMENT CODE SECTION 54957)
- STUDENT EXPULSIONS / REINSTATEMENTS / EXPULSION ENROLLMENTS
- CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Edward D'Souza, Ph.D., Acting Superintendent; Lead Personnel Agents: Rhonda Kramer, Roxanne Dominguez, and Armando Urteaga, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

- PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d) and/or (d)(3).
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE LITIGATION - Number of Potential Claims: 1

COMMENTS ON CLOSED SESSION AGENDA ITEMS

Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

Vote by Board Members to move into Closed Session:

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____

Time: _____

A.4 ADJOURNMENT OF CLOSED SESSION

Moved _____

Seconded _____

Vote by Board Members to adjourn Closed Session:

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____

Time: _____

A.5 OPEN SESSION RECONVENED - 6:30 p.m.

A.6 PLEDGE OF ALLEGIANCE

A.7 REPORT OUT OF CLOSED SESSION

A.8 ADOPTION OF AGENDA

Moved _____

Seconded _____

Vote by Board Members to adopt the agenda:

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____

B. PRESENTATIONS

B.1 TEACH RIALTO CTE STUDENT SCHOLARSHIPS

Presentation by Joseph Williams, Community Agent:
Strategic Partnerships, and Juanita Chan, Agent: Science
and Career Programs

**B.2 LOCAL CONTROL AND ACCOUNTABILITY PLAN
(LCAP) ANNUAL UPDATE**

Presentation by Kevin Hodgson, Ed.D., Academic Agent:
Special Programs

B.3 PROPOSED BUDGET FOR FISCAL YEAR 2024-25

Presentation by Diane Romo, Lead Business Services
Agent, and Nicole Albiso, Lead Fiscal Services Agent

C. COMMENTS

C.1 PUBLIC COMMENTS NOT ON THE AGENDA

At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

C.2 PUBLIC COMMENTS ON AGENDA ITEMS

Any person wishing to speak on any item **on** the Agenda will be granted three minutes.

C.3 COMMENTS FROM ASSOCIATION EXECUTIVE BOARD MEMBERS

- Rialto Education Association (REA)
- California School Employees Association (CSEA)
- Communications Workers of America (CWA)
- Rialto School Managers Association (RSMA)

C.4 COMMENTS FROM THE ACTING SUPERINTENDENT

C.5 COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

D. PUBLIC HEARING

34

D.1 OPEN PUBLIC HEARING

Any person wishing to speak on the item on the Public Hearing agenda will be granted three minutes.

D.1.1 2024-25 LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)

35

Moved _____

Seconded _____

Education Code (EC) Section 52062 (b)(1) requires that a governing board of a school district shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability. The agenda for the public hearing shall be posted at least 72 hours before the public hearing and shall include the location where the local control and accountability plan or annual update to the local control and accountability plan will be available for public inspection.

Vote by Board Members to open Public Hearing:

Ayes:____ Noes:____ Abstain:____ Absent:____

Time:_____

D.2 CLOSE PUBLIC HEARING

Moved _____

Seconded _____

Vote by Board Members to close Public Hearing:

Ayes:____ Noes:____ Abstain:____ Absent:____

Time:_____

D.3 OPEN PUBLIC HEARING

Any person wishing to speak on the item on the Public Hearing agenda will be granted three minutes.

D.3.1 FISCAL YEAR 2024-25 PROPOSED BUDGET

36

Moved _____

Seconded _____

Education Code (EC) Section 52062(b)(2) requires that the public meeting at which a School District's Governing Board adopts a local control and accountability plan (LCAP) and adopts a budget must be held after, but not on the same day as, the public meeting at which the governing board holds the required public hearings on the LCAP and the proposed budget.

Vote by Board Members to open Public Hearing:

Ayes:____Noes:____Abstain:____Absent:____

Time:_____

D.4 CLOSE PUBLIC HEARING

Moved _____

Seconded _____

Vote by Board Members to close Public Hearing:

Ayes:____Noes:____Abstain:____Absent:____

Time:_____

E. CONSENT CALENDAR ITEMS

37

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Moved _____

Seconded _____

Vote by Board Members to approve Consent Calendar Items:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

E.1 GENERAL FUNCTIONS CONSENT ITEMS

E.1.1	APPROVE THE SECOND READING OF REVISED BOARD POLICY 3400; MANAGEMENT OF DISTRICT ASSETS/ACCOUNTS	38
E.1.2	APPROVE THE FIRST READING OF REVISED BOARD POLICY 3550; FOOD SERVICE/CHILD NUTRITION PROGRAM	44
E.1.3	APPROVE THE FIRST READING OF REVISED BOARD POLICY 3551; FOOD SERVICE OPERATIONS/CAFETERIA FUND	51
E.1.4	APPROVE THE FIRST READING OF REVISED BOARD POLICY 3553; FREE AND REDUCED PRICE MEALS	62

E.2 INSTRUCTION CONSENT ITEMS

E.2.1 APPROVE NEW COURSES OF STUDY FOR 2024-2025 70

Approve the following courses to be added to the Rialto Unified School Course of Study for the 2024-2025 school year and the proposed name changes to reflect courses in the automotive pathway as part of the Systems Diagnostics Systems and Repair Pathway.

E.3 BUSINESS AND FINANCIAL CONSENT ITEMS

E.3.1 APPROVE THE WARRANT LISTING AND PURCHASE ORDER LISTING

All funds from May 1, 2024 through May 20, 2024, (Sent under separate cover to Board Members). A copy for public review will be available on the District's website.

E.3.2 DONATIONS 72

Accept the listed donations from Box Tops for Education; Big T's Pizza; Stewart Investigative Services, Inc.; Amazon; First Book; Helios Ed; Moronogo Casino Resort & Spa; and Aquarium of the Pacific, and that a letter of appreciation be sent to the donor.

E.3.3 SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS 73

Declare the specified surplus equipment and miscellaneous items as obsolete and not serviceable for school use and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.

- E.3.4 APPROVE A RENEWAL AGREEMENT WITH THOUGHT EXCHANGE** 74
- Provide an artificial intelligence (AI) engagement and experience platform that deepens engagement, enhances data, and provides faster, easier analysis and actions, effective June 30, 2024 through July 1, 2025, at a cost not-to-exceed \$49,999.00, and to be paid from the General Fund (Title I).
- E.3.5 APPROVE A RENEWAL AGREEMENT WITH LOBBYGUARD SOLUTIONS LLC** 75
- Provide visitor management software for all Rialto Unified School District school sites during the 2024-2025 school year, at a cost not-to-exceed \$15,000.00, and to be paid from the General Fund.
- E.3.6 APPROVE A RENEWAL AGREEMENT WITH VICTIMS OF ILLICIT DRUGS (VOID)** 76
- Approve the presentation of Fentanyl awareness to staff, students, and families of the Rialto Unified School District, effective July 1, 2024 through June 30, 2025, at no cost to the District.
- E.3.7 APPROVE A RENEWAL AGREEMENT WITH DOCUMENT TRACKING SERVICES, LLC** 77
- Provide a one-year subscription which provides a software license and service to streamline the preparation and publication of the School Accountability Report Cards (SARC) and other template-based documents, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$11,775.00, and to be paid from the General Fund (Title I).

- E.3.8 APPROVE A RENEWAL AGREEMENT WITH ATLAS COPCO COMPRESSORS** 78
- Approve a renewal agreement with Atlas Copco to provide inspections, diagnostics, and repairs, as needed, for compressors and ancillary equipment effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$20,000.00 and to be paid from the General Fund.
- E.3.9 APPROVE A RENEWAL AGREEMENT WITH THE UNITED COLLEGE ACTION NETWORK (UCAN) INC.** 79
- Provide a college recruitment fair allowing students opportunities to receive on-the-spot College admissions, scholarship commitments, fee waivers, and other incentives upon meeting certain college requirements, effective September 17, 2024 through June 30, 2025, at a cost not-to-exceed \$11,000.00, and to be paid from the General Fund.
- E.3.10 APPROVE A RENEWAL AGREEMENT WITH 806 TECHNOLOGIES** 80
- Provide an online, supplemental service and assist with collecting and monitoring required compliance monitoring documents and support district-wide federal program monitoring, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$16,500.00, and to be paid from the General Fund (Title I).
- E.3.11 APPROVE A RENEWAL AGREEMENT WITH PROFESSIONAL TUTORS OF AMERICA INC.** 81
- Provide Supplemental Academic Support, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$20,000.00, and to be paid from the General Fund.

- E.3.12 APPROVE A RENEWAL AGREEMENT WITH SAFARI MONTAGE** 82
- Provide students and teachers access to educational digital resources, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$49,972.54, and to be paid from the General Fund.
- E.3.13 APPROVE A RENEWAL AGREEMENT WITH CLEAN ENERGY** 83
- Approve a renewal agreement with Clean Energy to complete the yearly testing of equipment in order for the CNG fueling station to receive annual certification from the San Bernardino County Agriculture/Weights & Measures Department, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.
- E.3.14 APPROVE A RENEWAL AGREEMENT WITH AMERICA'S XPRESS RENT A CAR** 84
- Approve a renewal agreement with America's Xpress Rent A Car to rent vans for extra-curricular trips that are out of our service area and to California Interscholastic Federation (CIF) Championship games on an "as-needed" basis, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.
- E.3.15 APPROVE A RENEWAL AGREEMENT WITH ZONAR SYSTEMS (GLOBAL POSITION SERVICES)** 85
- Approve a renewal agreement with Zonar Systems to purchase Global Positioning Systems and Electronic Vehicle Inspection Reporting software, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$40,000.00 and to be paid from the General Fund.

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| E.3.16 | APPROVE A RENEWAL AGREEMENT WITH CI SOLUTIONS | 86 |
| | Approve a renewal agreement with CI Solutions to provide software, hardware, and supplies to create bus pass identification cards to students, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$10,000.00 and to be paid from the General Fund. | |
| E.3.17 | APPROVE A RENEWAL AGREEMENT WITH SOUTH COAST COMMUNITY SERVICES | 87 |
| | Supplement Rialto Unified School District's Behavioral Support by providing support services to students and families, effective July 1, 2024 through June 30, 2025, at no cost to the District. | |
| E.3.18 | APPROVE A RENEWAL AGREEMENT WITH THE SAN JOAQUIN COUNTY OFFICE OF EDUCATION | 88 |
| | Approve a renewal agreement with the San Joaquin County Office of Education for the Beyond SST platform to guide and store SST and 504 plans, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$30,165.00, and to be paid from the General Fund. | |
| E.3.19 | APPROVE A RENEWAL AGREEMENT WITH BUSHIVE | 89 |
| | Approve a renewal agreement with busHive to provide transportation software products to schedule extra-curricular activities (field trips) and preventative maintenance, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund. | |

- E.3.20 APPROVE A RENEWAL AGREEMENT WITH EDUCATION LOGISTICS, INC. (EDULOG)** 90
- Approve a renewal agreement with Education Logistics, Inc. (EduLog) to provide routing and planning software to place students on routes to and from school, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.
- E.3.21 APPROVE A RENEWAL AGREEMENT WITH SOUTHWEST LIFT & EQUIPMENT, INC.** 91
- Approve a renewal agreement with Southwest Lift & Equipment, Inc. to complete annual inspections, maintenance, and repairs, as needed, for the District's three (3) hydraulic lifts, effective July 1, 2024 through June 30, 2025 at a cost not to exceed \$25,000.00 to be paid from the General Fund.
- E.3.22 APPROVE A RENEWAL AN AGREEMENT WITH LUZ MARIA OCHOA (DANZA AZTECA)** 92
- Provide 44 sessions of Culturally Relevant Community Engagement dance workshops and 4 district-wide performances through the Curtis T. Winton Parent Institute, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$19,200.00, and to be paid from the General Fund (Title I).
- E.3.23 APPROVE A RENEWAL AGREEMENT WITH DELTA MATH** 93
- Provide supplemental materials for all District middle and high Schools, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$24,288.00, and to be paid by the General Fund (Title I).

E.3.24 APPROVE A RENEWAL AGREEMENT WITH AZTEC SOFTWARE LLC - RIALTO ADULT SCHOOL 94

Provide an online software platform that provides computer-based, personalized programs designed to prepare adults from Adult Basic Education (ABE) through Adult Secondary Education (ASE), effective July 1, 2024 through June 30, 2025, at no cost to the District.

E.3.25 APPROVE AN AGREEMENT WITH SAVVY SPEECH THERAPY 95

Provide speech services for students who are receiving these services and to comply with Federal and State mandates for Special Education Regulations for the 2024-2025 school year, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$15,000.00, and to be paid from the General Fund.

E.3.26 APPROVE AN AGREEMENT WITH SUMMIT K12 96

Provide an adaptive technology-driven, differentiated English fluency program for approximately 500 long-term English Learners at secondary schools, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$25,120.00, and to be paid from the General Fund (Title III).

E.3.27	APPROVE THREE USC FAMILY LITERACY PROGRAM COMPLETERS TO ATTEND THE 4TH ANNUAL CALIFORNIA ASSOCIATION OF BLACK SCHOOL EDUCATORS (CABSE) INSTITUTE	97
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Approve three (3) parents from the 2023/2024 USC Family Literacy Program, and one (1) District employee to attend the California Association of Black School Educators (CABSE) Institute to be held July 14 through July 17, 2024, in Napa, California, at a cost not-to-exceed \$10,000.00, and to be paid from the General Fund (Title I).

E.4 FACILITIES PLANNING CONSENT ITEMS

E.4.1	NOTICE OF COMPLETION - MIKE'S CUSTOM FLOORING	98
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Accept the work completed on November 1, 2023, by Mike's Custom Flooring for the Bemis Elementary School, Henry Elementary School, Morgan Elementary School, and Myers Elementary School Flooring Project, and authorize District staff to file a Notice of Completion with the San Bernardino County Recorder.

E.4.2	NOTICE OF COMPLETION - UNIVERSAL ASPHALT CO., INC.	99
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Accept the work completed May 20, 2024, by Universal Asphalt Co. Inc. for the Paving Materials and Services at Multiple Site project, and authorize District staff to file a Notice of Completion with the San Bernardino County Recorder.

E.5	PERSONNEL SERVICES CONSENT ITEMS	
E.5.1	APPROVE PERSONNEL REPORT NO. 1319 FOR CLASSIFIED AND CERTIFICATED EMPLOYEES	100

E.6	MINUTES	107
E.6.1	APPROVE THE MINUTES OF REGULAR BOARD OF EDUCATION MEETING HELD MAY 22, 2024	108

F.	<u>DISCUSSION/ACTION ITEMS</u>	133
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F.1	PROPOSITION 28: THE ARTS AND MUSIC IN SCHOOLS FUNDING ANNUAL REPORT	134
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Moved _____

Seconded _____

Approve the annual report to the Board for Proposition 28: The Arts and Music in Schools Funding.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.2 AWARD BID NO. 23-24-021 FOR PLAYGROUND EQUIPMENT AND ARTIFICIAL TURF INSTALLATION PHASE 2 TO R E SCHULTZ CONSTRUCTION INC.

135

Moved _____

Seconded _____

Award Bid No. 23-24-021 for Playground Equipment and Artificial Turf Installation Phase 2 to R E Schultz Construction Inc. for a total cost of \$1,489,960.00 which includes a \$200,000.00 allowance for unforeseen conditions, and to be paid from the General Fund.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.3 APPROVAL OF RFP# 2024-2025-04 PAPER PRODUCTS BY THE VAL VERDE UNIFIED SCHOOL DISTRICT ON BEHALF OF THE INLAND EMPIRE BUYING COLLECTIVE TO THE VENDORS LISTED FOR THE 2024-2025 SCHOOL YEAR

Moved _____

Seconded _____

Approve the award of Request for Proposals RFP# 2024-2025-04 Paper Products to: Imperial Dade, Individual Food Service, and Plastic Connections, effective July 1, 2024, through June 30, 2025, at a cost to be determined at the time of purchase and to be paid from the Cafeteria Fund.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.4 EXTEND RFP #RIANS-2023-2024-001 FRESH PRODUCE TO SUNRISE PRODUCE FOR THE 2024-2025 SCHOOL YEAR

Moved _____

Seconded _____

Approve the first extension of RFP #RIANS-2023-2024-001 Fresh Produce with Sunrise Produce for the purchase of Fresh Produce products for the 2024-2025 fiscal year. All terms and conditions will remain the same pertaining to the extension option in the current agreement. Cost to be determined at the time of purchases and to be paid from the Cafeteria Fund 13.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.5 AMEND AN AGREEMENT WITH STEPPING STONES GROUP, LLC.

139

Moved _____

Seconded _____

Approve the cost increase of the original agreement of \$940,000.00 by an additional \$720,000.00, effective June 13, 2024 through June 30, 2024, for a total cost not-to-exceed \$1,660,000.00, and to be paid from the General Fund.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.6 APPROVE A RENEWAL AGREEMENT WITH P.F. SERVICES

140

Moved _____

Seconded _____

Approve a renewal agreement with P.F. services to complete yearly inspections, maintenance, or repairs as needed for the fueling station, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$50,000.00 and to be paid from the General Fund.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.7 APPROVE A RENEWAL AGREEMENT WITH NVB EQUIPMENT, INC

Moved _____

Seconded _____

Approve a renewal agreement with NvB Equipment to complete yearly inspections, services or repairs as needed of Automatic Fire Suppression Systems (AFSS), effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$50,000.00 and to be paid from the General Fund.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.8 APPROVE A RENEWAL AGREEMENT WITH CURRICULUM ASSOCIATES LLC

Moved _____

Seconded _____

Provide the i-Ready Personalized Instruction module for all elementary and middle school students, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$340,613.20, and to be paid from the General Fund (Title I).

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.9 APPROVE A RENEWAL AGREEMENT WITH CALIFORNIA ASSOCIATION OF BILINGUAL EDUCATION: PROFESSIONAL DEVELOPMENT SERVICES (CABE PDS)

Moved _____

Seconded _____

Provide eighteen (18) days of professional development in the area of Dual Language Immersion, Supplemental Language Acquisition Strategies, and the ELA/ELD Framework. Training will include specific strategies for adapting instruction to engage ELLs in virtual learning, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$72,000.00, and to be paid from the General Fund (LCFF & Title III).

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.10 APPROVE A RENEWAL AGREEMENT WITH DYNAMIC EDUCATION SERVICES INC.

144

Moved _____

Seconded _____

Provide compensatory Educational support and Supplemental Special Services, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$100,000.00, and to be paid from the General Fund.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.11 APPROVE A RENEWAL AGREEMENT WITH THE COLLEGE BOARD

145

Moved _____

Seconded _____

Provide every 10th grader the opportunity to take the PSAT NMSQT, every 11th grader the opportunity to take the SAT, and to cover the costs of all AP exams for the 2024-2025 school year, at a cost not-to-exceed \$300,000.00, and to be paid from the General Fund.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.12 APPROVE A RENEWAL AGREEMENT WITH PARENTSQUARE

146

Moved _____

Seconded _____

Purchase the ParentSquare communication platform for the 2024-2025 school year, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$103,165.00, and to be paid from the General Fund.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.13 APPROVE A RENEWAL AGREEMENT WITH NATURAL GAS SYSTEMS, INC (NGS)

147

Moved _____

Seconded _____

Complete weekly inspections, maintenance, or repairs as needed for the CNG fueling station, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$96,000.00 and to be paid from the General Fund.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.14 APPROVE A RENEWAL AGREEMENT WITH EPIC SPECIAL EDUCATION STAFFING

148

Moved _____

Seconded _____

Provide special education and related services to ensure compliance mandates, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$250,000.00, and to be paid from the General Fund.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.15 APPROVE A RENEWAL AGREEMENT WITH THE BLU EDUCATIONAL FOUNDATION

149

Moved _____

Seconded _____

Approve thirty (30) students participating at Soul Sisters/Sol Brothers at San Diego State University, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$95,000.00, and to be paid from the General Fund (SBHIP, Perkins & CTEIG).

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

**F.16 APPROVE A RENEWAL AGREEMENT WITH
BURLINGTON ENGLISH - RIALTO ADULT SCHOOL**

150

Moved _____

Seconded _____

Provide an online program designed for Rialto Adult School English Language Learners to improve their language skills, effective August 10, 2024 through July 8, 2025; at a cost not-to-exceed \$67,200.00, and to be paid from the California Adult Education Program (CAEP) and Workforce Innovation and Opportunity Act (WIOA) Funds.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.17 APPROVE A RENEWAL AGREEMENT WITH THINK TOGETHER

151

Moved _____

Seconded _____

Provide afterschool learning program services for the 2024-2025 school year, effective August 1, 2024 through June 30, 2025, at a cost not-to-exceed \$6,312,983.00, and to be paid from the General Fund (ELOP).

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.18 APPROVE A RENEWAL AGREEMENT WITH THINK TOGETHER INC. AFTER SCHOOL SAFETY AND ENRICHMENT FOR TEENS PROGRAM (ASSETS)

153

Moved _____

Seconded _____

Provide the 21st Century Community Learning Center (CCLC) After School Safety and Enrichment for Teens (ASSETS) Program services at Eisenhower High School, effective July 1, 2024 through June 30, 2029, at a cost not-to-exceed \$1,208,875.00 and to be paid from the General Fund.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.19 APPROVE A RENEWAL AGREEMENT WITH THINK TOGETHER TO PROVIDE AFTER SCHOOL EDUCATION AND SAFETY (ASES) PROGRAM

154

Moved _____

Seconded _____

Provide the After School Educational and Safety (ASES) program at eighteen elementary and five middle school sites in the District, effective August 10, 2024 through June 30, 2025, at a cost not-to-exceed \$3,711,559.04, and to be paid from the ASES Grant Fund.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.20 APPROVE AN AGREEMENT WITH AB104 CALIFORNIA ADULT EDUCATION PROGRAM (CAEP) - RIALTO ADULT SCHOOL

155

Moved _____

Seconded _____

Qualify as an active member of the California Adult Education Program (CAEP) AB104 for the 2024-2025 fiscal year to receive an allotment of \$1,415,512.00, and monies that can be used until December 31, 2026.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.21 ADOPT RESOLUTION NO. 23-24-71 EDUCATION PROTECTION ACCOUNT

Moved _____

Seconded _____

Approve the plan to spend the monies received from the Education Protection Account.

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.22 ADMINISTRATIVE HEARINGS

Moved _____

Seconded _____

Case Numbers:

23-24-75

23-24-74

23-24-73

23-24-72

23-24-55

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.23 STIPULATED EXPULSIONS

Moved _____

Seconded _____

Case Numbers:

23-24-82

23-24-81

23-24-79

23-24-78

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

F.24 REINSTATEMENT OF EXPULSION

Moved _____

Seconded _____

Case Number:

23-24-60

DISCUSSION

Vote by Board Members:

_____ Nancy G. O'Kelley, Member

_____ Dr. Stephanie E. Lewis, Member

_____ Evelyn P. Dominguez, LVN, Clerk

_____ Edgar Montes, Vice President

_____ Joseph W. Martinez, President

G. ADJOURNMENT

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on June 26, 2024, at 7:00 p.m. at the Dr. John Kazalunas Education Center, 182 East Walnut Ave, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

Moved _____

Seconded _____

Vote by Board Members to adjourn:

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____

Time: _____

PUBLIC HEARING



PUBLIC HEARING NOTICE

2024-25 LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)

Education Code (EC) Section 52062 (b)(1) requires that a governing board of a school district shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability. The agenda for the public hearing shall be posted at least 72 hours before the public hearing and shall include the location where the local control and accountability plan or annual update to the local control and accountability plan will be available for public inspection.

Education Code (EC) Section 52062(b)(2) requires that the public meeting at which a school district governing board adopts a local control and accountability plan (LCAP) and adopts a budget must be held after, but not on the same day as, the public meeting at which the governing board holds the required public hearings on the LCAP and the proposed budget.

The 2024-2025 LCAP for the Rialto Unified School District will be available for inspection from June 5, 2024, to June 12, 2024, during regular business hours, at the Chavez/Huerta Center for Education located at 324 N. Palm Avenue, Rialto, CA 92376.

The 2024-2025 LCAP Public Hearing for the Rialto Unified School District, will be held on June 12, 2024, at 6:30 p.m. at the Dr. John R. Kazalunas Education Center located at 182 E. Walnut Avenue, Rialto, CA 92376, and available to the public via YouTube Stream.

Questions and/or comments should be directed to Dr. Kevin Hodgson, Academic Agent: Special Programs, at (909) 879-6004, ext. 2414.



**PUBLIC HEARING NOTICE
FISCAL YEAR 2024-25 PROPOSED BUDGET**

Education Code (EC) Section 52062(b)(2) requires that the public meeting at which a School District's Governing Board adopts a local control and accountability plan (LCAP) and adopts a budget must be held after, but not on the same day as, the public meeting at which the governing board holds the required public hearings on the LCAP and the proposed budget.

EC 42127(a)(2)(B) requires that districts provide the following for public review and discussion at its Proposed Budget Public Hearing:

1. The District maintains the minimum recommended Reserve for Economic Uncertainties (REU) for the budget and two subsequent fiscal years.
2. The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended REU for each fiscal year presented in the proposed adopted budget available for public inspection.
3. The District maintains reserves in excess of 6% to fund future increases in STRS, PERS, health & welfare cost, specialized instructional support programs, deferred maintenance and other costs to maintain the District's level of service.

The FY 2024-25 Proposed Budget for the Rialto Unified School District will be available for inspection from June 7, 2024, to June 14, 2024, during regular business hours, at the Rialto Unified School District, 182 East Walnut Avenue Rialto, CA 92376.

The FY 2024-25 Proposed Budget Public Hearing for the Rialto Unified School District, will be held on June 12, 2024, at 6:30 p.m. at the Rialto Unified School District, 182 East Walnut Ave Rialto, CA 92376.

Questions and/or comments should be directed to Nicole Albiso, Lead Fiscal Services Agent, at (909) 820-7700 ext. 2232.

CONSENT CALENDAR ITEMS



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3400(a)

Management of District Assets/Accounts

The Board of Education recognizes its fiduciary responsibility to **effectively** manage and safeguard the District's assets and resources ~~effectively~~ in order to help achieve the District's goals for student learning. The Superintendent or designee shall establish and maintain an accurate, efficient financial management system that enhances the District's ability to meet its fiscal obligations, produces ~~s~~ reliable financial reports, and ~~comply~~ **complies** with laws, regulations, policies, and procedures. ~~He/She~~ **The Superintendent or designee** shall ensure that the District's accounting system provides ongoing internal controls and meets generally accepted accounting standards: **as specified by the California Department of Education and, as appropriate, the Governmental Accounting Standards Board (GASB). When required by law or as directed by the Board, and in accordance with Board Policy and Administrative Regulation 3460 - Financial Reports and Accountability, the Superintendent or designee shall submit to the Board reports of the District's financial status.**

~~(cf. 3000 - Concepts and Roles)~~

~~(cf. 3100 - Budget)~~

~~(cf. 3300 - Expenditures/Expending Authority)~~

~~(cf. 3312 - Contracts)~~

~~(cf. 3460 - Payment for Goods and Services)~~

~~(cf. 3460 - Financial Reports and Accountability)~~

Capital Assets

The Superintendent or designee shall develop a system to **accurately** identify and value District assets ~~accurately~~ in order to help ensure financial accountability and to minimize the risk of loss or misuse. District assets with a useful life of more than one year and an initial acquisition cost of \$5,000 or more shall be considered capital assets. The Superintendent or designee shall determine the estimated useful life of each capital asset and shall calculate and report the estimated loss of value or depreciation during each accounting period for all capital assets.

~~(cf. 3440 - Inventories)~~

Internal Controls/Fraud Prevention

The Board expects Board ~~M~~m members, employees, consultants, vendors, contractors and other parties maintaining a business relationship with the District ~~are expected~~ to act with integrity and due diligence in ~~duties~~ **dealings** involving the District's assets and fiscal resources.

Management of District Assets/Accounts

Board members and District employees involved in the making of contracts on behalf of the District shall comply with the District's conflict of interest policy as specified in Board Bylaw 9270 - Conflict of Interest.

The Superintendent or designee shall develop internal controls which aid in the prevention and detection of fraud, financial impropriety, or irregularity within the District, **assist with effective and efficient operation of the District, produce reliable financial information, and ensure compliance with all applicable laws and regulations.** These internal controls may include, but are not limited to, segregating **and monitoring** employee duties relating to authorization, custody of assets, and recording or reporting of transactions; providing detailed, written job descriptions explaining the segregation of functions; adopting an integrated financial system; **developing timely reconciliations of budgets, ledgers, and accounts;** conducting background checks on business office employees; and requiring continuous in-service training for business office staff **and Board members** on the importance of fraud prevention, **financial management, budget, and governance.**

All employees shall be alert for any indication of fraud, financial impropriety, or irregularity within their area of responsibility. Any employee who suspects fraud, impropriety, or irregularity shall immediately report those suspicions to ~~his/her~~ **the employee's** immediate supervisor and/or the Superintendent or designee. In addition, the Superintendent or designee shall establish a method for employees and outside persons to **anonymously** report ~~anonymously~~ any suspected instances of fraud, impropriety, or irregularity.

~~(cf. 4119.23-4219.23-4319.23 - Unauthorized Release of Confidential/Privileged Information)~~

The Superintendent or designee shall have primary responsibility for any necessary investigations of suspected fraud, impropriety, or irregularity, in coordination with legal counsel, the District's auditors, **the Fiscal Crisis and Management Assistance Team (FCMAT)**, law enforcement agencies, or other governmental entities, as appropriate.

The Superintendent or designee shall provide regular reports to the Board on the status of the District's internal control procedures and recommend any necessary revisions to related Board policies or administrative regulations.

Management of District Assets/Accounts

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Ed. Code 1241.5	<u>Audit by county superintendent</u>
Ed. Code 14500-14508	<u>Financial and compliance audits</u>
Ed. Code 35035	<u>Powers and duties of the superintendent; transfer authority</u>
Ed. Code 35250	<u>Duty to keep certain records and reports</u>
Ed. Code 41010-41023	<u>Accounting regulations; budget controls and audits</u>
Ed. Code 42600-42603	<u>Control of expenditures</u>
Ed. Code 42647	<u>Drawing of warrants by district on county treasurer; form; reports, statements, and other data</u>
Elec. Code 1090-1099	<u>Prohibitions applicable to specified officers</u>
Gov. Code 53995-53997	<u>Obligation of contract</u>
Gov. Code 84308	<u>Campaign Disclosure</u>
Gov. Code 87100-87500	<u>Political Reform Act</u>
Management Resources	Description
Governmental Accounting Standards Board Pub.	<u>Implementation Guide No. 2019-3, Leases, August 2019</u>
Governmental Accounting Standards Board Pub.	<u>Implementation Guide No. 2023-1, Implementation Guidance Update -2023, June 2023</u>
Governmental Accounting Standards Board Statement	<u>Statement 96, Subscription-Based Information Technology Arrangements, May 2020</u>
Governmental Accounting Standards Board Statement	<u>Statement 87, Leases, June 2017</u>
Governmental Accounting Standards Board Statement	<u>Statement 34, Basic Financial Statements and Management's Discussion and Analysis - For State and Local Governments, June 1999</u>

Management of District Assets/Accounts

Management Resources

	Description
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>Governmental Accounting Standards Board</u>
Website	<u>California Department of Education, Finance and Grants</u>
Website	<u>California State Controller</u>
Website	<u>CSBA</u>
Website	<u>Fiscal Crisis and Management Assistance Team</u>
Website	<u>California Association of School Business Officials</u>
Website	<u>School Services of California, Inc.</u>

Cross References

Code	Description
3000	<u>Concepts And Roles</u>
3100	<u>Budget</u>
3100	<u>Budget</u>
3110	<u>Transfer Of Funds</u>
3230	<u>Federal Grant Funds</u>
3230	<u>Federal Grant Funds</u>
3300	<u>Expenditures And Purchases</u>
3312	<u>Contracts</u>
3314	<u>Payment For Goods And Services</u>
3314	<u>Payment For Goods And Services</u>
3314.2	<u>Revolving Funds</u>
3430	<u>Investing</u>
3430	<u>Investing</u>
3440	<u>Inventories</u>
3451	<u>Petty Cash Funds</u>
3452	<u>Student Activity Funds</u>
3452	<u>Student Activity Funds</u>

Management of District Assets/Accounts

Code	Description
3460	<u>Financial Reports And Accountability</u>
3460	<u>Financial Reports And Accountability</u>
3470	<u>Debt Issuance And Management</u>
3511	<u>Energy And Water Management</u>
3511	<u>Energy And Water Management</u>
3511-E PDF(1)	<u>Energy And Water Management - Energy Conservation And Building Management</u>
3530	<u>Risk Management/Insurance</u>
3530	<u>Risk Management/Insurance</u>
3551	<u>Food Service Operations/Cafeteria Fund</u>
3551	<u>Food Service Operations/Cafeteria Fund</u>
4119.1	<u>Civil And Legal Rights</u>
4119.23	<u>Unauthorized _____ Release _____ Of Confidential/Privileged Information</u>
4151	<u>Employee Compensation</u>
4219.1	<u>Civil And Legal Rights</u>
4219.23	<u>Unauthorized _____ Release _____ Of Confidential/Privileged Information</u>
4251	<u>Employee Compensation</u>
4251	<u>Employee Compensation</u>
4319.1	<u>Civil And Legal Rights</u>
4319.23	<u>Unauthorized _____ Release _____ Of Confidential/Privileged Information</u>
4351	<u>Employee Compensation</u>
4351	<u>Employee Compensation</u>
5126	<u>Awards For Achievement</u>
5126	<u>Awards For Achievement</u>
9124	<u>Attorney</u>
9270	<u>Conflict Of Interest</u>

Management of District Assets/Accounts

Policy
approved: June 9, 1999
revised: November 19, 2007
revised: May 28, 2008
revised: April 24, 2013
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3550(a)

Food Service/Child Nutrition Program

The Board of Education recognizes that adequate, nourishing food is essential to student health and well-being, development, and ability to learn. The Superintendent or designee shall develop strategies to increase students' access and participation in the District's food service programs and maintain fiscal integrity of the programs in accordance with law.

Each school day, a nutritionally adequate breakfast and lunch shall be made available at no cost to any student who requests a meal, including a student enrolled in an independent study program on any school day in which the student is scheduled for in-person educational activities of two or more hours. A nutritionally adequate breakfast or lunch is one that qualifies for reimbursement under the most current meal pattern for the federal School Breakfast Program or National School Lunch Program.

After a student has been provided a school meal at no cost, the District may sell the student the entrée from an additional nutritiously adequate meal that qualifies for federal reimbursement, from the same meal service. (Education Code 49431)

Foods and beverages available through the District's food service program shall:

1. Be carefully selected so as to contribute to students' nutritional well-being and the prevention of disease
2. Meet or exceed nutrition standards specified in law
3. Be prepared in ways that will appeal to students, retain nutritive quality, and foster lifelong healthful eating habits
4. Be served in age-appropriate portions
5. ~~Be provided at no cost to students who request a meal~~

At the beginning of each school year, the Superintendent or designee shall communicate information related to the District's food service programs to the public through available means including, but not limited to the District's website, social media, flyers, and school publications.

The District's food service program shall give priority to serving ~~unprocessed~~ **freshly prepared onsite meals, using whole or minimally processed sustainable** foods ~~and~~ **which are locally grown or produced, including** fresh fruits and vegetables, **and providing plant-based or restricted diet food options for students.**

District schools are encouraged to establish school gardens and/or farm-to-school projects to increase the availability of safe, fresh, seasonal fruits and vegetables for school meals, **positively impact students' knowledge related to food and nutrition,** support the District's nutrition education program, **and increase students' consumption of these foods and participation in school meals.**

BP 3550(b)

Food Service/Child Nutrition Program

To the extent possible, the school meal program shall be coordinated with the nutrition education program, instructional program for teachers, families and food service employees, available community resources, and other related District programs.

To encourage student participation in school meal programs, schools may offer multiple choices of food items within a meal service; provided all food items meet nutrition standards and all students are given an opportunity to select any food item.

The Superintendent or designee may invite students and families to participate in the selection of foods of good nutritional quality for school menus.

Students shall be allowed adequate time and space to eat meals. **(Education Code 49501.5)**

To the extent possible, school, recess, and transportation schedules shall be designed to promote participation in school meal programs.

The Superintendent or designee shall periodically review the adequacy of school cafeterias and facilities for food preparation and consumption.

In accordance with law, the Superintendent or designee shall develop and maintain a food safety program in order to reduce the risk of food-borne hazards at each step of the food preparation and service process.

The Superintendent or designee shall annually report to the Board on student participation in the District's nutrition programs and the extent to which the District's food services program meets state and federal nutrition standards for foods and beverages. In addition, the Superintendent or designee shall provide all necessary and available documentation required for the Administrative Review conducted by the California Department of Education (CDE) to ensure the food service program's compliance with federal requirements related to nutrition standards, meal patterns, provision of drinking water, school meal environment, food safety, and other areas as required by the CDE.

Food Service/Child Nutrition Program

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 15510	Mandatory meals for needy students
5 CCR 15530-15535	Nutrition education
5 CCR 15550-15565	School lunch and breakfast programs
5 CCR 15575-15578	Requirements for foods and beverages outside the federal meals program
Ed. Code 35182.5	Contracts for advertising
Ed. Code 38080-38103	Cafeteria; establishment and use
Ed. Code 45103.5	Contracts for management consulting services; restrictions
Ed. Code 48432.3	Voluntary enrollment in continuation education
Ed. Code 49430-49434	Pupil Nutrition, Health, and Achievement Act of 2001
Ed. Code 49490-49494	School breakfast and lunch programs
Ed. Code 49500-49505	School meals
Ed. Code 49501.5	California Universal Meals Program
Ed. Code 49510-49520	Nutrition
Ed. Code 49530-49536	Child Nutrition Act
Ed. Code 49540-49546	Child care food program
Ed. Code 49547-49548.3	Comprehensive nutrition services
Ed. Code 49550-49562	Meals for needy students
Ed. Code 49570	National School Lunch Act
Ed. Code 51795-51797	School instructional gardens
H&S Code 113700-114437	California Retail Food Code; sanitation and safety requirements
Federal	Description
42 USC 1751-1769j	School Lunch Program

Food Service/Child Nutrition Program

42 USC 1758b	Local wellness policy
42 USC 1761	Summer Food Service Program and Seamless Summer Feeding Option
42 USC 1769a	Fresh Fruit and Vegetable Program
42 USC 1771-1793	Child Nutrition Act
42 USC 1772	Special Milk Program
42 USC 1773	School Breakfast Program
7 CFR 210.1-210.33	National School Lunch Program
7 CFR 215.1-215.18	Special Milk Program
7 CFR 220.2-220.22	National School Breakfast Program
7 CFR 245.1-245.13	Eligibility for free and reduced-price meals and free milk

Management Resources

Description

California Department of Education Publication	Healthy Children Ready to Learn, January 2005
California Department of Education Publication	Professional Standards in the School Nutrition Programs, Management Bulletin SNP-13-2020, Updated January 2022
California Project Lean Publication	Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006
CSBA Publication	Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007
CSBA Publication	Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October 2007
CSBA Publication	Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009
CSBA Publication	Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006

Food Service/Child Nutrition Program

U.S. Department of Agriculture Publication	<u>School Breakfast Toolkit</u>
U.S. Department of Agriculture Publication	<u>Civil Rights Compliance and Enforcement - Nutrition Programs and Activities, FNS Instruction 113-1, November 2005</u>
U.S. Department of Agriculture Publication	<u>Dietary Guidelines for Americans, 2005</u>
U.S. Department of Agriculture Publication	<u>Food Buying Guide for Child Nutrition Programs, December 2007</u>
U.S. Department of Agriculture Publication	<u>Fresh Fruit and Vegetable Program: Handbook for Schools, December 2010</u>
U.S. Department of Agriculture Publication	<u>Guidance for School Food Authorities: Developing a School Food Safety Program Based on the Process Approach to HACCP Principles, June 2005</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>U.S. Department of Agriculture, Food and Nutrition Service</u>
Website	<u>California Farm Bureau Federation</u>
Website	<u>Nourish California</u>
Website	<u>California Project LEAN (Leaders Encouraging Activity and Nutrition)</u>
Website	<u>Centers for Disease Control and Prevention</u>
Website	<u>California School Nutrition Association</u>
Website	<u>California Department of Education, Nutrition Services Division</u>
Website	<u>National Alliance for Nutrition and Activity</u>
Website	<u>California Department of Public Health</u>
Website	<u>California Healthy Kids Resource Center</u>
Website	<u>CSBA</u>
Cross References	

Food Service/Child Nutrition Program

Code	Description
0470	COVID-19 Mitigation Plan
0500	Accountability
1312.4	Williams Uniform Complaint Procedures
1312.4-E PDF(1)	Williams Uniform Complaint Procedures
1325	Advertising And Promotion
1325	Advertising And Promotion
1340	Access To District Records
1340	Access To District Records
3000	Concepts And Roles
3260	Fees And Charges
3260	Fees And Charges
3510	Green School Operations
3514	Environmental Safety
3514	Environmental Safety
3517	Facilities Inspection
3517	Facilities Inspection
3517-E(1)	Facilities Inspection
3552	Summer Meal Program
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
3554	Other Food Sales
3554	Other Food Sales
3554-E PDF(1)	Other Food Sales
3555	Nutrition Program Compliance
3580	District Records
3580	District Records
4131	Staff Development
4131	Staff Development
4231	Staff Development

Food Service/Child Nutrition Program

4231	Staff Development
5030	Student Wellness
5030	Student Wellness
5141.27	Food Allergies/Special Dietary Needs
5141.27	Food Allergies/Special Dietary Needs
5145.6	Parent/Guardian Notifications
5145.6-E PDF(1)	Parent/Guardian Notifications
5148	Child Care And Development
5148	Child Care And Development
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6173	Education For Homeless Children
6173	Education For Homeless Children
6173-E PDF(1)	Education For Homeless Children
6176	Weekend/Saturday Classes
7110	Facilities Master Plan
7110	Facilities Master Plan

Policy
approved: June 23, 1999
revised: August 10, 2011
revised: December 13, 2023
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3551(a)

Food Service Operations/Cafeteria Fund

The Board of Education intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of food and supplies, the planning of menus, and the auditing of all food services accounts for the District.

At the Board's discretion, District funds other than the cafeteria fund may be used for the purchase of school meals.

The Superintendent or designee shall ensure that food service administrators possess the qualifications required by 7 CFR 210.30 and California Department of Education (CDE) standards.

At least once each year, food services administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by CDE. (42 USC 1776)

Meal Sales

~~Any student who requests a meal shall be served~~ **Each school day**, a nutritionally adequate breakfast and lunch ~~free~~ **shall be made available at no cost to any student who requests a meal, including a student enrolled in an independent study program on any school day in which the student is scheduled for in-person educational activities of charge, each school day, two or more hours. After such school meals have been made available to a student, the District may sell the student the entrée from an additional nutritiously adequate meal that qualifies for federal reimbursement, from the same meal service.** (Education Code **49431**, 49501.5)

As permitted by law, ~~additional or second meals~~, adult meals, and other nonprogram foods, such as smart snack compliant food and beverages sold in vending machines, may be sold to students. (Education Code 38082, **49431**, 49501.5)

Meals may be sold to ~~d~~**District** employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are authorized by the Superintendent or designee to be on campus. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Food Service Operations/Cafeteria Fund

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments. Such procedures shall conform with 2 CFR 200.426 and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public pursuant to Education Code 49557.5.

Cafeteria Fund and Account

The Superintendent or designee shall establish a Cafeteria Fund independent of the District's General Fund.

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and for reasonable and necessary indirect program costs as allowed by law.

The wages, salaries, and benefits of food services employees shall be paid from the Cafeteria Fund. (Education Code 38103)

Contracts with Outside Services

With Board approval, the District may enter into a contract for food service consulting services or management services in one or more District schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the District or by any entity purchasing food on its behalf shall be domestic commodities or products. Domestic commodity or product means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

The District's food service program shall give priority to serving freshly prepared onsite meals, using whole or minimally processed sustainable foods which are locally grown or produced, including fresh fruits and vegetables, and to providing plant-based or restricted diet food options for students.

Food Service Operations/Cafeteria Fund

When soliciting for bids and contracts for the purchase of an agricultural food product, the ~~d~~District shall specify in the solicitation that only the purchase of agricultural food products grown, packed, or processed domestically is authorized, unless a specific exception applies. A nondomestic food product may be purchased for use in the District's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonably available quantities of a satisfactory quality, the quality of the domestic product is inferior to the quality of the nondomestic product, or the bid or price of the nondomestic product is more than 25 percent lower than the bid or price of the domestic product. In such cases, the Superintendent or designee shall retain documentation justifying the use of the exception for three years from the date of purchase. (Food and Agriculture Code 58596.3)

Furthermore, the District shall accept a bid or price for an agricultural food product grown in California before accepting a bid or price for a domestic agricultural food product that is grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price for domestic product produced outside the state. (Food and Agriculture Code 58595)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the District's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the ~~nutrition~~ **food** services program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by ~~the~~ CDE to ensure compliance of the District's food service program with federal requirements.

Food Service Operations/Cafeteria Fund

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
12 CCR 18928-18998.4	Short-lived climate pollutants
5 CCR 15550-15565	School lunch and breakfast programs
Ed. Code 38080-38086	School meals
Ed. Code 38090-38095	Cafeterias; funds and accounts
Ed. Code 38100-38103	Cafeterias; allocation of charges
Ed. Code 42646	Alternate payroll procedure
Ed. Code 45103.5	Contracts for management consulting services; restrictions
Ed. Code 49490-49494	School breakfast and lunch programs
Ed. Code 49500-49505	School meals
Ed. Code 49550-49564.5	Meals for needy students
Ed. Code 49554	Contract for services
Ed. Code 49580-49581	Food recovery program
F&A Code 58595	Preference for California-grown agricultural products

Food Service Operations/Cafeteria Fund

F&A Code 58596.1-58596.5	Buy American Food Act; purchase of nondomestic agricultural food products
H&S Code 113700-114437	California Retail Food Code; sanitation and safety requirements
Pub. Cont. Code 2000-2002	Responsive bidders
Pub. Cont. Code 20111	Contracts over \$50,000; contracts for construction; award to lowest responsible bidder
Pub. Cont. Code 3410	U.S. produce and processed foods

Federal**Description**

2 CFR 200	Appendix VII Indirect cost proposals
2 CFR 200.318-200.326	Procurement standards
2 CFR 200.400-200.475	Cost principles
2 CFR 200.56	Indirect costs; definition
42 USC 1751-1769j	School Lunch Program
42 USC 1771-1793	Child Nutrition Act
42 USC 1773	School Breakfast Program
7 CFR 210.1-210.33	National School Lunch Program
7 CFR 245.8	Nondiscrimination practices for students eligible for free and reduced price meal and free milk
7 CFR 250.1-250.70	USDA foods

Management Resources**Description**

CA Department of Education Publication	California School Accounting Manual
CA Dept of Social Services Publication	Food Distribution Program Administrative Manual

Food Service Operations/Cafeteria Fund

California Department of Education Publication	<u>Food Service Management Company Contract Preapproval, NSD Management Bulletin, SNP-05-2023, March 2023</u>
California Department of Education Publication	<u>Unpaid Meal Charges: Local Meal Charge Policies, Clarification on Collection of Delinquent Meal Payments, and Excess Student Account Balances, NSD Management Bulletin, SNP-04-2023, July 2023</u>
California Department of Education Publication	<u>Excess Net Cash Resources – Revised to Increase Limitation, NSD Management Bulletin, SNP-04-2022, May 2022</u>
California Department of Education Publication	<u>Pricing of Adult Meals in the National School Lunch and School Breakfast Programs, NSD Management Bulletin, SNP-04-2021, August 2021</u>
California Department of Education Publication	<u>Procuring and Monitoring of Food Service Management Contracts, NSD Management Bulletin, SNP-13-2015, January 2015</u>
California Department of Education Publication	<u>Storage and Inventory Management of U.S. Department of Agriculture Foods, NSD Management Bulletin, FDP-01-2018, January 2018</u>
California Department of Education Publication	<u>Cafeteria Funds - Allowable Uses, NSD Management Bulletin, SNP-05-2020, February 2020</u>
U.S. Department of Agriculture Publication	<u>Buy American and the Agriculture Improvement Act of 2018, SP-32-2019, August 2019</u>
U.S. Department of Agriculture Publication	<u>Procuring Local Foods for Child Nutrition Programs, January 2022</u>
U.S. Department of Agriculture Publication	<u>Unpaid Meal Charges: Local Meal Charge Policies, SP 46-2016, July 2016</u>
U.S. Department of Agriculture Publication	<u>Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP-38-2017, June 2017</u>

Food Service Operations/Cafeteria Fund

U.S. Department of Agriculture Publication [Discretionary Elimination of Reduced Price Charges in the School Meal Programs, SP 17-2014, January 2014](#)

U.S. Department of Agriculture Publication [Indirect Costs: Guidance for State Agencies and School Food Authorities, SP 60-2016, September 2016](#)

U.S. Dept of Agriculture Publication [School Meals - FAQs](#)

Website [CalRecycle, Resources for Local Education Agencies: K-12 Public Schools and School Districts](#)

Website [California Department of Education, Accounting](#)

Website [CSBA District and County Office of Education Legal Services](#)

Website [U.S. Department of Agriculture, Food and Nutrition Service](#)

Website [California Department of Education, Nutrition Services Division](#)

Website [California School Nutrition Association](#)

Cross References

Code**Description**

0410 [Nondiscrimination In District Programs And Activities](#)

1113 [District And School Websites](#)

1113 [District And School Websites](#)

1340 [Access To District Records](#)

1340 [Access To District Records](#)

3100 [Budget](#)

3100 [Budget](#)

Food Service Operations/Cafeteria Fund

3110	Transfer Of Funds
3230	Federal Grant Funds
3230	Federal Grant Funds
3260	Fees And Charges
3260	Fees And Charges
3300	Expenditures And Purchases
3311	Bids
3311	Bids
3312	Contracts
3314.2	Revolving Funds
3400	Management Of District Assets/Accounts
3400	Management Of District Assets/Accounts
3460	Financial Reports And Accountability
3460	Financial Reports And Accountability
3510	Green School Operations
3511	Energy And Water Management
3511	Energy And Water Management
3511-E PDF(1)	Energy And Water Management - Energy Conservation And Building Management
3512	Equipment
3512	Equipment
3512-E PDF(1)	Equipment - Equipment
3515.6	Criminal Background Checks For Contractors

Food Service Operations/Cafeteria Fund

3515.6	Criminal Background Checks For Contractors
3550	Food Service/Child Nutrition Program
3552	Summer Meal Program
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
3554	Other Food Sales
3554	Other Food Sales
3554-E PDF(1)	Other Food Sales
3555	Nutrition Program Compliance
3580	District Records
3580	District Records
4112.4	Health Examinations
4112.4	Health Examinations
4212	Appointment And Conditions Of Employment
4212.4	Health Examinations
4212.4	Health Examinations
4231	Staff Development
4231	Staff Development
4312.4	Health Examinations
4312.4	Health Examinations
4331	Staff Development
4331	Staff Development

Food Service Operations/Cafeteria Fund

5030	Student Wellness
5030	Student Wellness
5145.6	Parent/Guardian Notifications
5145.6-E PDF(1)	Parent/Guardian Notifications

Policy
approved: June 23, 1999
revised: August 10, 2011
revised: May 14, 2014
revised: December 13, 2023

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3553(a)

Free And Reduced Price Meals

The Board of Education recognizes that adequate nutrition is essential to the development, health and well-being, and learning of all students. The Superintendent or designee shall facilitate and encourage the participation of all students in the District's food service program.

Each school day, the District shall ~~provide~~ **make available**, free of charge a **one** nutritionally adequate breakfast and **one nutritionally adequate** lunch for any student who requests a meal. (Education Code 49501.5)

After a student has been provided a school meal at no cost, the District may sell the student the entrée from an additional nutritiously adequate meal that qualifies for federal reimbursement, from the same meal service. (Education Code 49431)

To provide optimal nutrition and ensure that schools receive maximum federal meal reimbursement, the Superintendent or designee shall assess the eligibility of district schools to operate a federal universal meal service provision, such as Provision 2 or the Community Eligibility Provision, pursuant to 42 USC 1759a.

The Superintendent or designee shall submit an application to operate a federal universal meal provision to the California Department of Education (CDE) on behalf of any district school that meets the definition of a "high poverty school." (Education Code 4956.3)

The Superintendent or designee shall ensure that meals served under the school nutrition program meet applicable state and/or federal nutritional standards, **as specified** in ~~accordance with law, Board policy, and administrative regulation~~ **District-adopted guidelines.**

The Board shall approve, and shall submit to CDE for approval, a plan that ensures that students eligible to receive free or reduced-price meals are not treated differently from other students and that meets other requirements specified in Education Code 49557.

Confidentiality/Release of Records

All applications and records related to eligibility for the free and reduced-price meals program shall be confidential and may not be disclosed except as provided by law and authorized by the Board or pursuant to a court order. (Education Code 49558)

Free And Reduced Price Meals

The Board authorizes designated employees to use records pertaining to an individual student's eligibility for the free and reduced-price meals program for the following purposes: (Education Code 49558)

1. Disaggregation of academic achievement data
2. Identification of students eligible for services under the federal Elementary and Secondary Education Act pursuant to 20 USC 6301-6576
3. Facilitation of targeted educational services and supports to individual students based on the local control accountability plan

If a student transfers from the District to another district, charter school, county office of education program, or private school, the Superintendent or designee may share the student's meal eligibility information to the other educational agency to assist that other educational agency in ensuring that the student continues to receive school meals.

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to another school district, charter school, or county office of education that is serving a student living in the same household for purposes related to program eligibility and data used in local control funding formula (LCFF) calculations. (Education Code 49558)

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to the Superintendent of Public Instruction for purposes of determining allocations under the LCFF and for assessing accountability of the funding. (Education Code 49558)

The Superintendent or designee may release information on the school lunch program application to the local agency that determines eligibility for participation in the Medi-Cal program if the student has been approved for free meals or, if included in the agreement with the local agency, for reduced-price meals. The Superintendent or designee also may release information on the school lunch application to the local agency that determines eligibility for CalFresh, another nutrition assistance program authorized under 7 CFR 210.1 if the student has been approved for free or reduced-price meals. Information may be released for these purposes only if the student's parent/guardian consents to the sharing of information and the District has entered into a memorandum of understanding with the local agency which, at a minimum, includes the roles and responsibilities of the District and the local agency and the process for sharing the information. After sharing information with the local agency for purposes of determining eligibility for that program, no further information shall be shared unless otherwise authorized by law. (Education Code 49557.2, 49557.3, 49558)

Free And Reduced Price Meals

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 15510	Mandatory meals for needy students
5 CCR 15530-15535	Nutrition education
5 CCR 15550-15565	School lunch and breakfast programs
Ed. Code 48980	Parent/Guardian notifications
Ed. Code 49430-49434	Pupil _____ Nutrition, _____ Health, _____ and Achievement Act of 2001
Ed. Code 49490-49494	School breakfast and lunch programs
Ed. Code 49500-49505	School meals
Ed. Code 49501.5	California Universal Meals Program
Ed. Code 49510-49520	Nutrition
Ed. Code 49530-49536	Child Nutrition Act
Ed. Code 49547-49548.3	Comprehensive nutrition services
Ed. Code 49550-49564.5	Meals for needy students
Ed. Code 49564.3	High-poverty schools; universal meal service

Free And Reduced Price Meals

Federal

20 USC 1232g

Description

[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)

20 USC 6301-6576

[Title I Improving the Academic Achievement of the Disadvantaged](#)

42 USC 1751-1769j

[School Lunch Program](#)

42 USC 1771-1791

[Child nutrition](#)

42 USC 1773

[School Breakfast Program](#)

7 CFR 210.1-210.33

[National School Lunch Program](#)

7 CFR 220.10-220.21

[National School Breakfast Program](#)

7 CFR 245.1-245.13

[Eligibility for free and reduced-price meals and free milk](#)

Management Resources

Description

California Department of Education
Publication

[Clarification on the Sharing of Individual Student Eligibility Information for Local Control and Accountability Plan Purposes, Management Bulletin SNP-02-2018, May 2018](#)

CSBA Publication

[Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, rev. 2012](#)

CSBA Publication

[Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, 2012](#)

Free And Reduced Price Meals

U.S. Department of Agriculture Publication	Provision 2 Guidance: National School Lunch and School Breakfast Programs, Summer 2002
U.S. Dept of Agriculture Publication	Eligibility Manual for School Meals: Determining and Verifying Eligibility, July 2017
Website	CSBA District and County Office of Education Legal Services
Website	U.S. Department of Agriculture, Food and Nutrition Service
Website	Nourish California
Website	California Project LEAN (Leaders Encouraging Activity and Nutrition)
Website	California Department of Education, Nutrition Services Division
Website	CSBA
Cross References	
Code	Description
0200	Goals For The School District
0410	Nondiscrimination In District Programs And Activities
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan

Free And Reduced Price Meals

0470	COVID-19 Mitigation Plan
1340	Access To District Records
1340	Access To District Records
1400	Relations Between Other Governmental Agencies And The Schools
3100	Budget
3100	Budget
3260	Fees And Charges
3260	Fees And Charges
3550	Food Service/Child Nutrition Program
3552	Summer Meal Program
3554	Other Food Sales
3554	Other Food Sales
3554-E PDF(1)	Other Food Sales
3555	Nutrition Program Compliance
4119.23	Unauthorized Release Of Confidential/Privileged Information
4219.23	Unauthorized Release Of Confidential/Privileged Information
4319.23	Unauthorized Release Of Confidential/Privileged Information
5030	Student Wellness
5030	Student Wellness

Free And Reduced Price Meals

5117	Interdistrict Attendance
5117	Interdistrict Attendance
5125	Student Records
5125	Student Records
5141.6	School Health Services
5141.6	School Health Services
5145.3	Nondiscrimination/Harassment

5145.3	Nondiscrimination/Harassment
5145.6	Parent/Guardian Notifications
5145.6-E PDF(1)	Parent/Guardian Notifications
5148	Child Care And Development
5148	Child Care And Development
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6171	Title I Programs
6171	Title I Programs
6173	Education For Homeless Children
6173	Education For Homeless Children
6173-E PDF(1)	Education For Homeless Children

Free And Reduced Price Meals

6173.1	Education For Foster Youth
6173.1	Education For Foster Youth
6175	Migrant Education Program
6175	Migrant Education Program
6176	Weekend/Saturday Classes
6177	Summer Learning Programs

Policy
approved: June 23, 1999
revised: March 7, 2012
revised: August 10, 2016
revised: December 13, 2023

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



**Board of Education Agenda
June 12, 2024**

APPROVE NEW COURSES OF STUDY FOR 2024-2025

BACKGROUND:

Education Services requests the Board of Education to approve the following middle school elective courses listed below to be offered during the 2024-2025 school year. Also, two course name changes are requested in order to make the Systems Diagnostics Systems and Repair Pathway CTE courses reflect the automotive industry sector.

MIDDLE SCHOOL ELECTIVE COURSES

ZWEB78 Where Everybody Belongs (W.E.B.) (Grade 7, 8) 10 credits

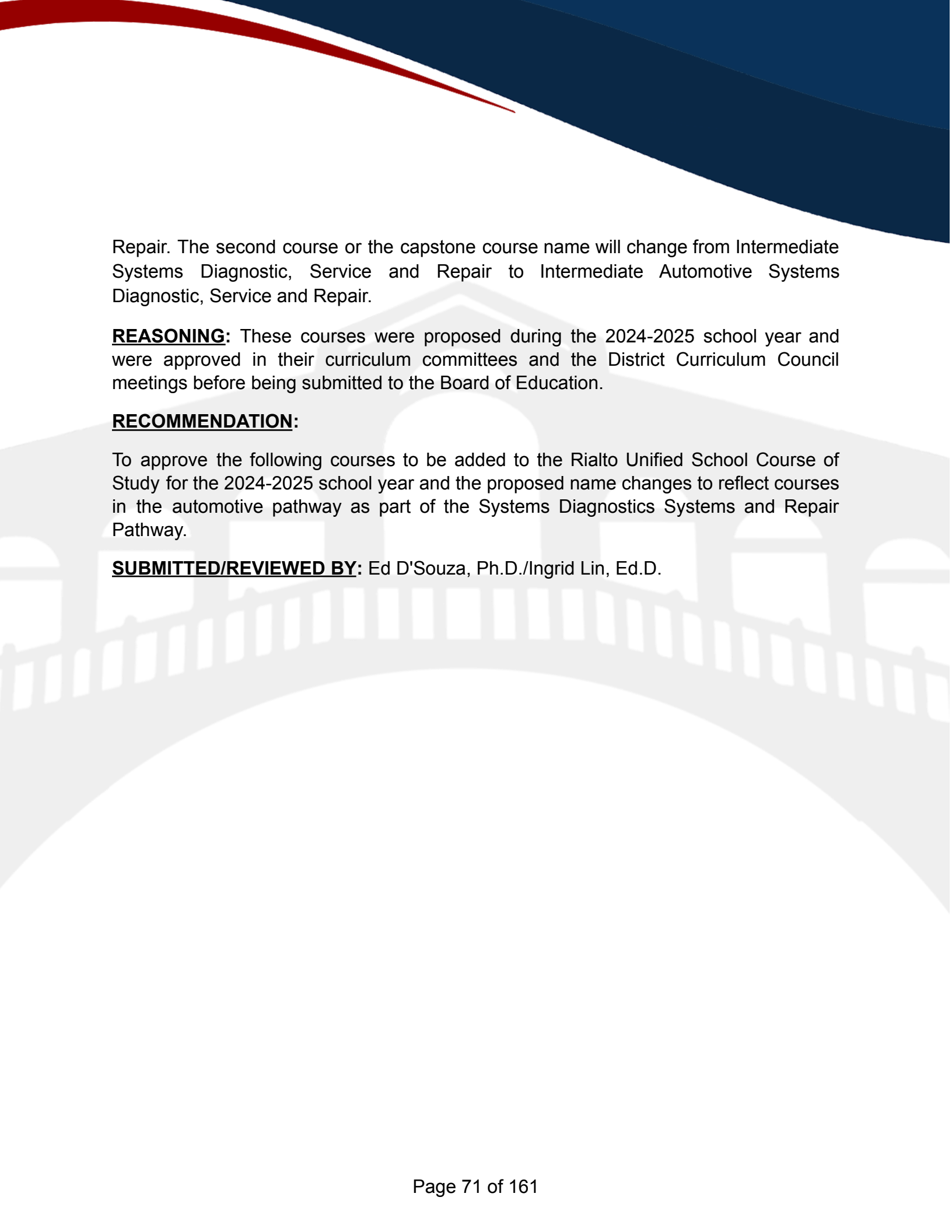
Where Everybody Belongs (W.E.B.) is a middle school elective course that teaches service learning and character development through teacher training, student-to-student mentoring, school safety, and anti-bullying training programs. It is a year-long orientation and transition program that helps middle schools to be bully-proof by providing it with a cadre of student leaders from grades 7-8, who will look for bullying behavior and help to stop it.

ZENVLIT6 Environmental Literacy (Grade 6) 5 credits

The Environmental Literacy course is a middle school elective created by combining literacy, environmental principles, and practices. Students will combine all aspects/forms of literacy with hands-on (project-based) activities involving plants, nutrition, biodiversity, and social awareness about gardening to become Environmentally Literate. The school garden will provide students the opportunity to acquire the knowledge of growing edible plants such as vegetables and fruits, herbs, etc as well as the nutritional value of such plants, incorporating literacy (reading, research, discourse, written tasks, etc.) with hands-on activities provides students with a unique chance to learn how plants and animals contribute to producing nutritious food for a healthy body, soul and spirit.

HIGH SCHOOL COURSE NAME CHANGES

In order to make the Career Technical Education courses in the Systems Diagnostics Systems and Repair Pathway courses reflect courses in the automotive pathway, the first course or the concentration course name will change from Intro Systems Diagnostic, Service and Repair to Intro Automotive Systems Diagnostic, Service and



Repair. The second course or the capstone course name will change from Intermediate Systems Diagnostic, Service and Repair to Intermediate Automotive Systems Diagnostic, Service and Repair.

REASONING: These courses were proposed during the 2024-2025 school year and were approved in their curriculum committees and the District Curriculum Council meetings before being submitted to the Board of Education.

RECOMMENDATION:

To approve the following courses to be added to the Rialto Unified School Course of Study for the 2024-2025 school year and the proposed name changes to reflect courses in the automotive pathway as part of the Systems Diagnostics Systems and Repair Pathway.

SUBMITTED/REVIEWED BY: Ed D'Souza, Ph.D./Ingrid Lin, Ed.D.



**Board of Education Agenda
June 12, 2024**

DONATIONS

Monetary Donation(s)

Location: Dollahan Elementary School/Principal’s Donation Account
Donor: Box Tops for Education Amount: \$17.60

Location: Personnel Services/We Honor Our Own
Donor: Big T’s Pizza Amount: \$200.00
Donor: Stewart Investigative Services, Inc. Amount: \$100.00

Non-Monetary Donation(s)

Location: Fiscal Services
Donor: Amazon
Items: 41 pallets of various items

Location: Hughbanks Elementary School
Donor: First Book
Items: 24 pallets of Pokemon Trading Card Game Battle Academy to be shared with all elementary sites

Location: Personnel Services/We Honor Our Own
Donor: Stewart Investigative Services, Inc. Items: Four \$25 Home Depot gift cards
Donor: Helios Ed Items: Two gift baskets valued at \$300
Donor: Morongo Casino Resort & Spa Items: One-night stay and \$100 Spa Certificate
Donor: Aquarium of the Pacific Items: Two passes valued at \$90

RECOMMENDATION:

Accept the donation(s) and send a letter of appreciation to the donor(s): Box Tops for Education; Big T’s Pizza; Stewart Investigative Services, Inc.; Amazon; First Book; Helios Ed; Moronogo Casino Resort & Spa; and Aquarium of the Pacific.

Monetary Donations - June 12, 2024	\$ 317.60
Donations - Fiscal Year-to-Date	\$ 41,178.71

SUBMITTED/REVIEWED BY: Diane Romo



**Board of Education Agenda
June 12, 2024**

SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS

Quantity	Description	Quantity	Description
122	CPU	193	Chromebook
185	Latitude 5400	2	Scanner
2	Printer	4	IPad
31	Surface Pro	3	Document Camera
7	Projector	1	1986 Chevy CUCV
458	Student Chair – Dollahan - 238	14	Student Desk
4	File Cabinet	103	Table – CHS & Multilingual
9	Bookshelf	7	Portable Sink
1	T.V.	3	Teacher Desk
1	Piano	1	Speaker
29	Table, cafeteria – Simpson - Fitz	56	Office chair – Kucera
100	Chair, Misc. – CHS	20	Bench, Cafeteria
29	Activity Table - Dollahan		

RECOMMENDATION:

It is recommended that the Board of Education declare the specified surplus equipment and miscellaneous items as obsolete and not serviceable for school use and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.

SUBMITTED/REVIEWED BY: Janet Lozano/Diane Romo



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH THOUGHT EXCHANGE

BACKGROUND:

ThoughtExchange was founded in 2009. It is the most trusted engagement and survey platform for inclusive problem-solving. Whether engaging 10 or 10,000 people, modern leaders use the platform to gain critical insights and improve decision-making quickly. Unlike traditional surveys, respondents feel comfortable answering questions candidly, and ThoughtExchange's analytics make it simple for leaders to see which topics matter most. ThoughtExchange's customers span school districts representing thousands of educational leaders and nearly 40 million students across North America.

REASONING:

Rialto Unified continues to need to elicit stakeholder feedback for various plans that are required by the state and federal governments. Many times, communication from educational partners is limited to attendance of an in-person or online meeting and completion of a survey that is often one-dimensional. Thought/Exchange allows for much more complex outcomes. During the 2023-24 school year, utilizing ThoughtExchange, participants had over 20,000 interactions with one another during over 40 separate meetings. The use of the ThoughtExchange product tripled over the previous school year. We expect the use to increase even more next year as we are adding additional users and service areas to the contract. It is important to note that in utilizing this interface and opportunity for anonymous interaction, more feedback can be received from various community partners and will be able to be analyzed and sorted through the dashboard tools of the platform. The product has improved with the utilization of Artificial Intelligence (AI) in the analysis of surveys. Instead of using a second vendor for more traditional surveys, we are adding that option to this contract.

RECOMMENDATION:

To provide an artificial intelligence (AI) engagement and experience platform that deepens engagement, enhances data, and provides faster, easier analysis and actions, effective June 30, 2024 through July 1, 2024, at a cost not-to-exceed \$49,999.00, and to be paid from the General Fund (Title I).

SUBMITTED/REVIEWED BY: Kevin Hodgson, Ed.D./Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH LOBBYGUARD SOLUTIONS LLC

BACKGROUND:

Visitor Management is the process of tracking everyone who enters your building or school office. A Visitor Management System (VMS) is an innovative way for schools to carry out Board policies and procedures with the assistance of dedicated technology to:

- * Track visitors entering and leaving your building(s).
- * Electronic visitor arrival notification to staff member
- * Minimize the risk of dangerous persons gaining access to students and staff.
- * Issue visible, wear-at-all-times badges for every visitor.

REASONING:

Today, it is more imperative than ever that our school sites and workplaces are safeguarded against violence and danger. That our students, employees, and community feel protected and empowered. With workplace safety issues and the tragic rise in violence, the well-being of our communities is increasingly at risk. This will be the third year that LobbyGuard will be up and running at all 29 school sites.

RECOMMENDATION:

To provide visitor management software for all Rialto Unified School District school sites during the 2024-2025 school year, at a cost not-to-exceed \$15,000.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH VICTIMS OF ILLICIT DRUGS (VOID)

BACKGROUND:

The illegal distribution of illicit fentanyl is occurring in epidemic proportions in virtually every community nationwide. It is responsible for a death occurring approximately every five (5) minutes. VOID was formed by a group of bereaved parents, hoping to reduce these deaths through education and awareness. Most notable is the need to immediately spread this life-saving message to kids.

REASONING:

Congruent with Strategics to create a positive engaging and safe learning environment within Rialto Unified School District, VOID will present to staff, students, and families on fentanyl and its lethal effects. In-person presentations will include a twenty-one minute documentary "Dead on Arrival", a brief PowerPoint expanding on the information portrayed in the documentary, and a Question-and-Answer session. Presentations will be initiated based on District requests.

RECOMMENDATION:

To approve the presentation of Fentanyl awareness to staff, students, and families of the Rialto Unified School District, effective July 1, 2024 through June 30, 2025, at no cost to the District.

SUBMITTED/REVIEWED BY: Sonya Scott Ed.D./Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH DOCUMENT TRACKING SERVICES, LLC

BACKGROUND:

For over 15 years, Document Tracking Services has supported schools, districts, and counties with their template-based documents, online forms, translations, and collecting and storing documents. The Special Programs and Communication Services Service Areas partner with Document Tracking, which provides a software license and service to streamline the preparation and publication of the School Accountability Report Cards (SARC), School Plans for Student Achievement (SPSA), and other template-based documents such as the School Safety plans, Site Strategic Plans and the Local Control Accountability Plan (LCAP).

REASONING:

Document Tracking Services assists the District with meeting federal and state requirements through online, editable templates; this service also ensures that the District remains compliant with the formatting required for these various plans and documents.

RECOMMENDATION:

To provide a one-year subscription which provides a software license and service to streamline the preparation and publication of the School Accountability Report Cards (SARC) and other template-based documents, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$11,775.00, and to be paid from the General Fund (Title I).

SUBMITTED/REVIEWED BY: Kevin Hodgson, Ed.D/Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH ATLAS COPCO COMPRESSORS

BACKGROUND:

Atlas Copco Compressors provides preventive maintenance inspections, diagnostics, and repairs of compressors and ancillary equipment used by the District's Garage staff. Preventative maintenance standards are important to extend the life of the equipment.

REASONING:

To ensure reliability for the life of the compressors installed at the Garage building, providing preventive maintenance will protect the District's investment in equipment and improve operational efficiency. This supports the District Strategic Plan Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

RECOMMENDATION:

Approve a renewal agreement with Atlas Copco to provide inspections, diagnostics, and repairs, as needed, for compressors and ancillary equipment effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$20,000.00 and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Derek Harris/Diane Romo



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH THE UNITED COLLEGE ACTION NETWORK (UCAN) INC.

BACKGROUND:

Since 2012, Rialto Unified School District has worked jointly with the United College Action Network, Inc. (U-CAN) to host the U-CAN Annual Historically Black Colleges and Universities Recruitment Fair for the students of Rialto. The purpose of U-CAN College recruitment is to expose District students to the rich history, culture, and excellent educational opportunities offered by UCAN College admissions officers and recruiters. U-CANs college recruitment fair allows students opportunities to receive on-the-spot College admissions, scholarship commitments, fee waivers, and other incentives upon meeting certain college requirements.

REASONING:

The U-CAN College Fair serves to get juniors and seniors to start thinking seriously about college, financial aid, and researching which college will be a match to their possible majors. They have the opportunity to talk to admissions officers and recruiters from 35-40 Historically Black Colleges and Universities (HBCUs). HBCUs are good choices for all students including economically and culturally disadvantaged students especially those who are at risk of dropping out of high school and others who may not pursue enrollment at a four-year college or university because of the high cost of attending college in California. U-CAN College recruitment fair will also allow qualified students opportunities to receive on-the-spot college admissions and scholarship commitments, fee waivers, and other incentives upon meeting certain admissions requirements. At the last college fair in September of 2023, data was collected that was self-reported by students to their counselors: Over 140 students attended however half of those students were juniors. 30% of those seniors received on-the-spot admissions and 6 students have enrolled in an HBCU and will be attending in the fall.

RECOMMENDATION:

To provide a college recruitment fair allowing students opportunities to receive on-the-spot College admissions, scholarship commitments, fee waivers, and other incentives upon meeting certain college requirements, effective September 17, 2024 through June 30, 2025, at a cost not-to-exceed \$11,000.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Ayanna Ibrahim-Balogun, Ed.D./Ingrid Lin, Ed.D.



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH 806 TECHNOLOGIES

BACKGROUND:

806 Technologies was founded in 2006, with the first school district embracing Plan4Learning in 2007. The founder of 806 Technologies, Ross Laughter, comes from an educated family, with his wife, mother, grandmother, and many relatives working as teachers and administrators. Their core focus is digitizing & automating the improvement plan creation process and the management & documentation of federal programs.

REASONING:

806 Technologies provides an online, supplemental service, Title I Crate, to assist with collecting and monitoring required compliance monitoring documents as outlined in the Every Student Succeeds Act (ESSA) to support district-wide federal program monitoring. This tool assists in gathering necessary documentation at the school site and district levels through a web-based Document Management System that allows simple drag and drop uploads of documents needed to be kept and monitored during Federal Program monitoring. The customizable system includes an email/messaging client that automates reminders and approves submissions.

RECOMMENDATION:

To provide an online, supplemental service and assist with collecting and monitoring required compliance monitoring documents and support district-wide federal program monitoring, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$16,500.00, and to be paid from the General Fund (Title I).

SUBMITTED/REVIEWED BY: Kevin Hodgson, Ed.D./Norberto Perez



Board of Education Agenda June 12, 2024

APPROVE A RENEWAL AGREEMENT WITH PROFESSIONAL TUTORS OF AMERICA INC.

BACKGROUND:

The Haynes Family of Programs provides specialized treatment and educational services to children with special needs relating to emotional development, autism, Asperger's Disorder, learning disabilities, neglect, and abandonment. Founded in October 1946 by LeRoy Haynes, a former chaplain at the Fred Nelles Youth Authority in Whittier, as a way to help many of the troubled boys he served through intervention and treatment in a home-like setting. The Haynes Education Center, a non-public school founded in 1989 as a companion to the group home facility, initially provided schooling to the children of what was formerly LeRoy Boys Home. It has grown to serve not only the children who live on campus but the community as a whole, accepting children (boys and girls) from 14 school districts throughout Southern California. Credentialed teachers working in a highly structured environment address curriculum as well as learning disabilities including autism, emotional challenges, and developmental disabilities. The agency serves more than 2,000 children and families annually through its programs.

REASONING:

District will provide required services per student's Individualized Education Program (IEP) and settlement agreements to ensure compliance with State and Federal mandates. To continue supporting our families and students, this contract is a renewal for the 2024-2025 school year.

RECOMMENDATION:

To provide Supplemental Academic Support, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$20,000.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Sonya Scott, Ed.D./Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH SAFARI MONTAGE

BACKGROUND:

SAFARI Montage is the leading K-12 Learning Object Repository, Video Streaming Library, and Live Media Streaming provider. This creates the ability for students and teachers to access educational digital resources, and create playlists and other types of media while linking it to their Learning Management System. SAFARI Montage comes preloaded with educational video titles tied to the curriculum from the industry's leading video publishers, including Schlessinger Media, PBS, The History Channel, National Geographic, Scholastic, Disney Education, the BBC, and more.

REASONING:

After transitioning away from a physical space for our Teacher Resource Center (TRC), SAFARI Montage was designed as a replacement for the traditional VHS tapes, compact discs, and DVDs that were housed in the TRC. Using short videos and film clips in the classroom increases student engagement, helps build background knowledge, enriches a topic, and can deepen student learning. The content can be searched by topic, grade level, and educational standard. Teacher use of SAFARI Montage doubled over the previous school year. The District Strategists and Coaches plan to integrate SAFARI Montage lessons into their professional development as they can tie short film clips to California State standards in every subject. Finally, SAFARI Montage supplies the required Health curriculum utilized for our middle schools.

RECOMMENDATION:

To provide students and teachers access to educational digital resources, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$49,972.54, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Kevin Hodgson, Ed.D./Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH CLEAN ENERGY

BACKGROUND:

The District has undertaken several initiatives to demonstrate our commitment to reduce greenhouse gas (GHG) in our community. On June 25, 2018, the District began operating a Compressed Natural Gas (CNG) station to service the District's CNG buses, as well as the general public. The San Bernardino County Agriculture/Weights & Measures Department (SBCAWMD) requires annual inspection of commercially used equipment to ensure accuracy and consumer protection. SBCAWMD works in conjunction with the testing company Clean Energy to ensure all of our equipment is correctly calibrated each year.

REASONING:

To continue to operate as the District owned CNG public fueling station and to promote fair business practices the District must receive a yearly certification. This supports the District Strategic Plan Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

RECOMMENDATION:

Approve a renewal agreement with Clean Energy to complete the yearly testing of equipment in order for the CNG fueling station to receive annual certification from the San Bernardino County Agriculture/Weights & Measures Department, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Derek Harris/Diane Romo



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH AMERICA'S XPRESS RENT A CAR

BACKGROUND:

The District rents passenger vans from America's Xpress Rent A Car when District-owned passenger vans are not available. Passenger vans are used to provide transportation to extra-curricular trips that are out of our service area and to California Interscholastic Federation (CIF) Championship games (when there are fewer than fourteen student passengers.)

REASONING:

As school sites schedule educational experiences and athletic events, outside of the classroom and/or school site, District-owned passenger vans may not be available. District Transportation Services schedules available District vans before using a rental vehicle to transport students and staff to and from approved destinations. This supports the District Strategic Plan Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

RECOMMENDATION:

Approve a renewal agreement with America's Xpress Rent A Car to rent vans for extra-curricular trips that are out of our service area and to California Interscholastic Federation (CIF) Championship games on an "as-needed" basis, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Derek Harris/Diane Romo



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH ZONAR SYSTEMS (GLOBAL POSITION SERVICES)

BACKGROUND:

Zonar Systems provides software for Global Positioning Systems (GPS) to track District-owned vehicles and an Electronic Vehicle Inspection Reporting (EVIR) system to ensure vehicle safety. Since 2016, this GPS and EVIR software has significantly improved the safety of transportation and services provided to our students by equipping Transportation staff with the ability to locate District-owned vehicles and to provide estimated arrival times to school sites and parents.

REASONING:

Currently, Transportation and Nutrition Services utilize Zonar Systems to provide annual service for Global Positioning Systems (GPS) and Electronic Vehicle Inspection Reporting (EVIR). GPS and EVIR increase the efficiency of our routing system as well as increase the safety and security of transporting students to and from school and to extra-curricular events. This supports the District Strategic Plan Strategy II and VI, "We will create structures to ensure that resources and assets are allocated and developed to directly support students" and "We will bridge school and community learning opportunities".

RECOMMENDATION:

Approve a renewal agreement with Zonar Systems to purchase Global Positioning Systems and Electronic Vehicle Inspection Reporting software, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$40,000.00 and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Derek Harris/Diane Romo



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH CI SOLUTIONS

BACKGROUND:

CI Solutions provides software, hardware, and supplies to create bus passes for students assigned to designated bus routes. CI Solutions integrates with our student database to download student photos and bus route information to create bus passes.

REASONING:

During the school year, bus passes are printed for the elementary school sites and distributed to students who qualify to ride the bus. All students must present a bus pass to the bus driver before boarding the bus to increase student safety. This supports the District Strategic Plan Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

RECOMMENDATION:

Approve a renewal agreement with CI Solutions to provide software, hardware, and supplies to create bus pass identification cards to students, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$10,000.00 and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Derek Harris/Diane Romo



Board of Education Agenda June 12, 2024

APPROVE A RENEWAL AGREEMENT WITH SOUTH COAST COMMUNITY SERVICES

BACKGROUND:

In June 2017, the Board of Education approved a Memorandum of Understanding (MOU) with South Coast Community Services. South Coast Community Services received various funding from the County of San Bernardino to provide mental health services. South Coast will provide the Student Assistant Program (SAP) and the Community Wholeness & Enrichment (CWE) Program. SAP includes but is not limited to Prevention/Early Intervention services such as Individual Therapy and Family Therapy; Education-Based and Supportive Groups such as anger management, self-esteem, bullying, self-advocacy through communication; girl/boy empowerment, class presentations, and synergies; and act upon referral by the District staff. The CWE program includes individual and family group therapy, safe TALK workshops (suicide prevention), and support groups focusing on suicide bereavement and support for family members of the mentally ill.

REASONING:

South Coast will supplement Rialto Unified School District Behavioral Support by providing support services congruent with the District's Strategic Plan for socially and emotionally healthy students through a positive engaging and safe learning environment. South Coast services will include Community Wholeness and Enrichment, Children's Intensive Services, Success First, and Wraparound programs that include Family Support, Case Management, Individual and Family Therapy, Behavior Coaching, Therapeutic Behavior Strategist, Psychiatrist, and 24-hour on-call assistance. From 2023 through March 2024, 81 students have been referred to different programs and 42 have been newly enrolled.

RECOMMENDATION:

To supplement Rialto Unified School District's Behavioral Support by providing support services to students and families, effective July 1, 2024 through June 30, 2025, at no cost to the District.

SUBMITTED/REVIEWED BY: Manuel Burciaga, Ed.D./Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH THE SAN JOAQUIN COUNTY OFFICE OF EDUCATION

BACKGROUND:

The San Joaquin County Office of Education supports the Beyond SST platform to help districts complete their SST and 504 plans. A Student Success Team (SST) is a positive, team-oriented approach to assisting students with a wide range of concerns related to their school performance and experience. The purpose of the SST is to identify and intervene early to design a support system for students having difficulty in the general education classroom. A 504 Plan is a plan developed to ensure that a child who has a disability identified under the law and is attending an elementary or secondary educational institution, receives accommodations that will ensure their academic success and access to the learning environment.

REASONING:

Offering the Beyond SST Platform through the San Joaquin County Office of Education is congruent with Goal 1 of our District's Objectives: "Every student excels at the highest level throughout his/her career at Rialto Unified School District." The Beyond SST system will allow staff to monitor interventions and progress outcomes for any Kindergarten through twelfth-grade student to promote equitable decisions and interventions. The platform offers various forms for staff to use during the SST and 504 process. The platform will help support a consistent process and provide a framework for intervention planning. Currently, about 1,500 students are being monitored through an SST and 340 students have a 504 plan. Moving forward, the number of students referred for an SST will be monitored on a monthly basis.

RECOMMENDATION:

To approve a renewal agreement with the San Joaquin County Office of Education for the Beyond SST platform to guide and store SST and 504 plans, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$30,165.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Paulina Villalobos/Ingrid Lin, Ed.D.



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH BUSHIVE

BACKGROUND:

busHive, provides transportation software to schedule extra-curricular activities (field trips) and preventative maintenance. The extra-curricular software allows District school sites to enter requests to schedule transportation for field trips.

REASONING:

Currently, Transportation Services and school sites utilize busHive transportation software to enter requests for field trips and allows for a streamlined approval process. This supports the District Strategic Plan Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

RECOMMENDATION:

Approve a renewal agreement with busHive to provide transportation software products to schedule extra-curricular activities (field trips) and preventative maintenance, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Derek Harris/Diane Romo



**Board of Education Agenda
June 12, 2024**

**APPROVE A RENEWAL AGREEMENT WITH EDUCATION LOGISTICS, INC.
(EDULOG)**

BACKGROUND:

Transportation Services uses Education Logistics, Inc. (Edulog) route management software to place students on home-to-school and school-to-home transportation routes efficiently. Edulog has provided routing and planning software solutions to school districts across North America since 1977.

REASONING:

Edulog software provides routing and planning solutions to assist the District in efficiently placing students, who qualify for transportation services, on routes to facilitate home-to-school and school-to-home transportation, thereby allowing students safe and efficient access to educational opportunities at their assigned school sites. This supports the District Strategic Plan Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

RECOMMENDATION:

Approve a renewal agreement with Education Logistics, Inc. (Edulog) to provide routing and planning software to place students on routes to and from school, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$15,000.00 and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Derek Harris/Diane Romo



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH SOUTHWEST LIFT & EQUIPMENT, INC.

BACKGROUND:

The Department of Industrial Relations has adopted the American National Standard for outlining the safety requirements for annual inspections for automotive lifts. Southwest Lifts & Equipment, Inc. provides inspections, maintenance and repairs to automotive hydraulic lifts by certified automotive lift inspectors.

REASONING:

The District's Garage Services provides maintenance and various repairs to our District-owned fleet. During various repairs, District mechanics are required to utilize hydraulic lifts. Hydraulic lifting equipment moves vehicles upwards to provide the mechanic with space to look at the undercarriage of a vehicle. The three (3) hydraulic lifts located in the District's Garage building require annual inspections, maintenance, and repairs, as needed. This supports the District's Strategic Plan, Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

RECOMMENDATION:

Approve a renewal agreement with Southwest Lift & Equipment, Inc. to complete annual inspections, maintenance, and repairs, as needed, for the District's three (3) hydraulic lifts, effective July 1, 2024 through June 30, 2025 at a cost not to exceed \$25,000.00 to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Derek Harris/Diane Romo



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AN AGREEMENT WITH LUZ MARIA OCHOA (DANZA AZTECA)

BACKGROUND:

The Rialto Unified School District strategic plan through its mission seeks to create effective family and community involvement. Family engagement can be obtained through different mediums. The District has been able to secure a parent engagement activity that supports a second component of the District's mission: the appreciation of universal diversity. Mrs. Ochoa has been providing these services throughout the Inland Empire and the Los Angeles area since 1985. Her classes also include instruction on the history and culture of pre-Columbian people and contemporary protocol for performing traditional Aztec dances.

REASONING:

Strategic Plan Five (5), "We will ensure full engagement of Rialto Unified School District families". In an effort to increase middle school family engagement, Luz Maria Ochoa will provide 44 weekly Culturally Relevant Community Engagement dance workshops and 4 district-wide performances through the Curtis T. Winton Parent Institute, effective July 1, 2024, through June 30, 2025. These classes will be open to all families in our District and will be hosted across various middle school campuses and through the Chavez/Huerta Center for Education. Performances will be held during various district-wide events.

RECOMMENDATION:

To provide 44 sessions of Culturally Relevant Community Engagement dance workshops and 4 district-wide performances through the Curtis T. Winton Parent Institute, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$19,200.00, and to be paid from the General Fund (Title I).

SUBMITTED/REVIEWED BY: Norberto Perez/Diane Romo



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH DELTA MATH

BACKGROUND:

In the 2021-2022 school year, Delta Math was introduced as supplementary material in all high schools within the district. This resource, developed by teachers for teachers, covers math content from elementary level to high school calculus. DeltaMath was originally created in 2009 by Zach Korzyk, who wrote a simple program for substituting values into the Quadratic Formula. In its first year as a fully functional site, DeltaMath was utilized by 100 teachers and 5,000 students. Over the years, Zach dedicated his nights, weekends, and summers to expanding the content and features of DeltaMath, teaching himself database management, web servers, and JavaScript. By 2019-2020, the site had grown to over 100,000 teacher users and 4 million student users. Additionally, for the 2023-2024 school year, Middle Schools were also included in the Delta Math Program.

REASONING:

The features that Rialto teachers appreciate about Delta Math include pre-made guided cloze notes for students and videos covering key skills related to the Common Core Grade Level Standards. Teachers can also customize assignments based on students' individual mathematics levels, allowing them to scaffold topics from previous grade levels to the current grade level. This enables students to receive mini-tutorials that support their understanding of grade-level standards. Delta Math also provides valuable data points to track students' progression on the standards. Additionally, parents can use it as a resource to help students at home if they are struggling with mathematics. All three high schools used the program last year. Informal surveys indicated that students preferred using Delta Math as a resource to help them with grade-level mathematics standards, as they appreciated the videos and guided notes provided by the program.

RECOMMENDATION:

To provide supplemental materials for all District middle and high Schools, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$24,288.00, and to be paid by the General Fund (Title I).

SUBMITTED/REVIEWED BY: Ed D'Souza, Ph.D./Ingrid Lin, Ed.D.



**Board of Education Agenda
June 12, 2024**

**APPROVE A RENEWAL AGREEMENT WITH AZTEC SOFTWARE LLC - RIALTO
ADULT SCHOOL**

BACKGROUND:

Aztec is an online software platform that provides computer-based, personalized programs designed to prepare adults from Adult Basic Education (ABE) through Adult Secondary Education (ASE) to take and pass the General Education Development (GED) assessment either in English or Spanish. This online curriculum focuses on the core content areas (English, math, science, and social studies), as well as the California Adult Education Program Standards, College and Career Standards, CASAS Competencies Standards, and more.

REASONING:

Rialto Adult School would like to continue to utilize Aztec software for students preparing to take the GED exam in either English or Spanish. Students will be able to use this platform whether they attend in-person or virtual classes. Aligned with the District's Strategic Plan: Strategy 1, Action Plan 1 "Content area literacy as a result of culturally relevant and linguistically responsive pedagogy" and Action Plan 3 "Technology Integrated Learning Environments."

RECOMMENDATION:

To provide an online software platform that provides computer-based, personalized programs designed to prepare adults from Adult Basic Education (ABE) through Adult Secondary Education (ASE), effective July 1, 2024 through June 30, 2025, at no cost to the District.

SUBMITTED/REVIEWED BY: Kimberly Watson/Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE AN AGREEMENT WITH SAVVY SPEECH THERAPY

BACKGROUND:

Savvy Speech Therapy has been open for three years and serves children aged 0-18. The owner, Ms. Lena Davis, is a licensed and credentialed Speech Language Pathologist (SLP) in the State of California. She holds a Certificate of Clinical Competence (CCC) from the American Speech-Language and Hearing Association (ASHA) and has been practicing as an SLP for ten years in both public and private settings. Ms. Davis has a Bachelor's Degree and a Master of Arts in Communication Disorders. She currently volunteers as a Clinical Educator for California Baptist University and as a Clinical Supervisor for Loma Linda University. Additionally, she holds a California Teaching Credential and a Master's degree in Education Administration.

REASONING:

To continue supporting our students and families, Savvy Speech Therapy will assist with speech services for students who are receiving these services and to comply with Federal and State mandates for Special Education Regulations for the 2024-2025 school year.

RECOMMENDATION:

To provide speech services for students who are receiving these services and to comply with Federal and State mandates for Special Education Regulations for the 2024-2025 school year, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$15,000.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Sonya Scott, Ed.D./Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE AN AGREEMENT WITH SUMMIT K12

BACKGROUND:

Increased reading comprehension, reading fluency, and growth on the English Language Proficiency Indicator (ELPI) is an identified need for Long Term English Learners (LTELs). Summit K12 is a new supplemental digital support tool that is built specifically for English Learners for the California English Language Development Standards.

REASONING:

Teachers of LTELs in grades six through twelve will use the Summit K12 program during intervention classes throughout the 24-25 school year. Preliminary data gathered from other California districts indicate that English Learners make at least one level of growth on the ELPI in one year with consistent use of the program. The Summit K12 digital platform will create a personalized learning plan that includes scaffolded instruction, lesson model videos and guided practice, and comprehensive progress monitoring and reports. This differentiated English proficiency support program is directly tied to Strategy 2 of Rialto Unified School District's Strategic Plan: We will provide rigorous and relevant instruction that supports each student's unique learning style.

RECOMMENDATION:

To provide an adaptive technology-driven, differentiated English fluency program for approximately 500 long-term English Learners at secondary schools, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$25,120.00, and to be paid from the General Fund (Title III).

SUBMITTED/REVIEWED BY: Marina Madrid, Ed.D./Ingrid Lin, Ed.D.



**Board of Education Agenda
June 12, 2024**

APPROVE THREE USC FAMILY LITERACY PROGRAM COMPLETERS TO ATTEND THE 4TH ANNUAL CALIFORNIA ASSOCIATION OF BLACK SCHOOL EDUCATORS (CABSE) INSTITUTE

BACKGROUND:

The California Association of Black School Educators (CABSE) Institute is a three-day convening designed to foster collaborative action among education professionals committed to advancing equity for Black students. This conference is a unique gathering of board members, district superintendents, administration officials, teachers, leaders, and decision-makers from across the nation. Representing a broad spectrum of educational institutions, including K-12 schools, community colleges, and charter schools, attendees bring a wealth of knowledge, experience, and perspectives to the table.

REASONING:

Rialto Unified School District (RUSD) has been chosen to present at the California Association of Black School Educators CABSE Institute to highlight our USC Family Literacy Program, which is congruent with the RUSD Strategic Plan 5, which focuses on ensuring full engagement of all Rialto families in the education of their children, more specifically Action Plan 4 in the expansion of the culture of literacy. The primary objective of the CABSE convening is to equip attendees with practical tools and strategies for effectively educating and addressing the achievement gap among black students. The testimonial contributions of the parents will help to share the benefits of the program and how it worked for them and their families to improve literacy development.

RECOMMENDATION:

Approve three (3) parents from the 2023/2024 USC Family Literacy Program, and one (1) District employee to attend the California Association of Black School Educators (CABSE) Institute to be held July 14 through July 17, 2024, in Napa, California, at a cost not-to-exceed \$10,000.00, and to be paid from the General Fund (Title I).

SUBMITTED/REVIEWED BY: Rhea McIver Gibbs, Ed.D.



**Board of Education Agenda
June 12, 2024**

NOTICE OF COMPLETION - MIKE'S CUSTOM FLOORING

BACKGROUND:

Representatives from Maintenance and Operations completed the final walk-through of the work completed by Mike's Custom Flooring for the Bemis Elementary School, Henry Elementary School, Morgan Elementary School, and Myers Elementary School - Flooring Project.

REASONING:

The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which the final payment to the contractor may be released.

RECOMMENDATION:

It is recommended that the Board of Education accept the work completed on November 1, 2023, by Mike's Custom Flooring for the Bemis Elementary School, Henry Elementary School, Morgan Elementary School, and Myers Elementary School Flooring Project, and authorize District staff to file a Notice of Completion with the San Bernardino County Recorder.

SUBMITTED/REVIEWED BY: Matt Carter/Diane Romo



**Board of Education Agenda
June 12, 2024**

NOTICE OF COMPLETION - UNIVERSAL ASPHALT CO., INC.

BACKGROUND:

Representatives from Maintenance and Operations completed the final walk-through of the work completed by Universal Asphalt Co. Inc. for the Paving Materials and Services at Multiple Site project.

REASONING:

The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which the final payment to the contractor may be released.

RECOMMENDATION:

It is recommended that the Board of Education accept the work completed May 20, 2024, by Universal Asphalt Co. Inc. for the Paving Materials and Services at Multiple Site project, and authorize District staff to file a Notice of Completion with the San Bernardino County Recorder.

SUBMITTED/REVIEWED BY: Matt Carter/Diane Romo



**Board of Education Agenda
June 12, 2024**

CLASSIFIED EXEMPT – PERSONNEL REPORT NO. 1319

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW,
ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

AVID TUTORS

Cartagena, Ernesto	Kolb Middle School	05/20/2024	\$18.00
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SCHOOL BUS DRIVER TRAINEE PROGRAM

Lopez, Cassandra	Transportation	06/03/2024	\$16.00
Torres, Joseph	Transportation	06/03/2024	\$16.00

SUBMITTED/REVIEWED BY: Roxanne Dominguez, Rhonda Kramer, and Armando Urteaga



**Board of Education Agenda
June 12, 2024**

CLASSIFIED EMPLOYEES – PERSONNEL REPORT NO. 1319

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

EMPLOYMENT

Flores, Joshua (Repl. S. Rivera)	Custodian I** Jehue Middle School	06/10/2024	33-1	\$24.44 per hour (8 hours, 12 months)
Lomeli, Ishmael (Repl. E. Bean)	Electronics Technician III Maintenance & Operations	06/10/2024	50-1	\$37.42 per hour (8 hours, 12 months)

RESIGNATIONS

Alvarez, Liliana	Instructional Assistant III - Behavior Support Kucera Middle School	05/30/2024
Reyes, Diana	Child Development Instructional Assistant Morris Preschool	05/30/2024
Sanudo Caro, Alexis	Custodian I Milor High School	05/31/2024
Ugarte, Lesly	Nutrition Service Worker I Central Kitchen	05/30/2024

RETIREMENT

Taylor, Margie	School Secretary Kordyak Elementary School	06/30/2024
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PLACE ON THE 39-MONTH RE-EMPLOYMENT LIST

Martinez, Veronica	Custodian I Carter High School	06/14/2024
Turcios, Francisco	Mechanic III - Heavy Duty Transportation	06/13/2024

SUBSTITUTES

Magdaleno Jr., David	Grounds Maintenance Worker I	05/30/2024	\$21.87 per hour
Munoz, Sebastian	Clerk Typist I	05/23/2024	\$20.28 per hour

SHORT TERM ASSIGNMENTS

Library Support	Jehue Middle School (Not to exceed 40 hours)	06/13/2024- 06/30/2024	\$31.26 per hour
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CERTIFICATION OF ELIGIBILITY LIST – Mechanic II - Small Engine

Eligible: 06/13/2024
Expires: 12/13/2024

**Position reflects the equivalent to a one-Range increase for night differential

*** Position reflects a \$50.00 monthly stipend for Confidential position

SUBMITTED/REVIEWED BY: Roxanne Dominguez, Rhonda Kramer, and Armando Urteaga



**Board of Education Agenda
June 12, 2024**

CERTIFICATED EMPLOYEES – PERSONNEL REPORT NO. 1319

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

SUBSTITUTES (To be used as needed at the appropriate rate per day, effective June 12, 2024, unless earlier date is indicated)

Abioro, Olubukunola	05/18/2024
Mendoza-Cardenas, Paula	05/18/2024
Soto, Veronica	05/21/2024

RE-EMPLOYMENT

Alicea, Sandra	Elementary Teacher Kordyak Elementary School	07/01/2024	II-2	\$71,802.00 (184 days)
Carranza, Arlene	Special Education Teacher Casey Elementary School	07/01/2024	III-3	\$77,794.00 (184 days)
Cassel, Taylor	Elementary Teacher Curtis Elementary School	07/01/2024	II-2	\$71,802.00 (184 days)
Fernandez, Tesa	CTE Teacher Carter High School	07/01/2024	I-4	\$72,803.00 (184 days)
Fulmer, Justin	Elementary Teacher Werner Elementary School	07/01/2024	II-3	\$74,087.00 (184 days)
Garcia, Stephanie	Elementary Teacher Morris Elementary School	07/01/2024	II-4	\$76,443.00 (184 days)
Greene, Justine	Elementary Teacher Dollahan Elementary School	07/01/2024	IV-2	\$79,163.00 (184 days)
Gutierrez, Natalie	Elementary Teacher Dunn Elementary School	07/01/2024	I-4	\$72,803.00 (184 days)
Hunt, Ashley	Special Education Teacher Dunn Elementary School	07/01/2024	I-2	\$68,386.00 (184 days)
Janmohamed, Maheen	Elementary Teacher Dunn Elementary School	07/01/2024	I-2	\$68,386.00 (184 days)

RE-EMPLOYMENT (Continued)

Leanos Davila, Irma	Elementary Teacher Hughbanks Elementary School	07/01/2024	IV-2	\$79,163.00 (184 days)
Melara, Steven	Special Education Teacher Eisenhower High School	07/01/2024	III-4	\$80,265.00 (184 days)
Monson, Bernadette	Special Education Teacher Kordyak Elementary School	07/01/2024	III-2	\$75,394.00 (184 days)
Neal, Kasandra	Elementary Teacher Dollahan Elementary School	07/01/2024	I-3	\$70,557.00 (184 days)
Pagkaliwangan, Teddy	Secondary Teacher Eisenhower High School	07/01/2024	I-1	\$66,275.00 (184 days)
Stryjewski, Angela	Elementary Teacher Curtis Elementary School	07/01/2024	II-12	98,207.00 (184 days)
Zelayandia Ayala, Jovanna	Special Education Teacher Simpson Elementary School	07/01/2024	III-2	\$75,394.00 (184 days)

HOME AND HOSPITAL TEACHERS (To be used during the 2023/2024 school year, as needed, at the regular hour rate of \$54.93)

Anderson, Denedra

RESIGNATIONS

Agramonte, Elizabeth	Special Education Teacher Kucera Middle School	06/28/2024
Bond, Craig	Elementary Teacher Werner Elementary School	06/07/2024
Findsen, Roxie	Secondary Teacher Eisenhower High School	05/31/2024
Gittens, Sofia	Special Education Teacher Kucera Middle School	06/03/2024
Villamater, Kayla	Speech Therapist Special Services	05/31/2024

RESIGNATIONS (Continued)

Zavala, Madeline Secondary Teacher 06/30/2024
Zupanic Virtual Academy

EXTRA DUTY COMPENSATION (Ratify Bemis Elementary School teachers who will be working on special projects involving student leadership, during non-work hours, from April 15, 2024 through May 30, 2024, at the hourly rate of \$54.93, not to exceed 20 hours each, to be charged to General Funds)

Henderson, Hailey Leyva, Amanda Valdepena, Vanessa

EXTRA DUTY COMPENSATION (Ratify Fitzgerald Elementary School teachers to participate and develop a program to address/mitigate/recover learning loss for students, during non-work hours, from May 1, 2024 through June 30, 2024, at the hourly rate of \$54.93, not to exceed 40 hours each, to be charged to ELO ESSER Funds)

Abdur-Rashid, Eva Garcia, Marisela Gebremikael, Genet
Tlaxcala, Alan

EXTRA DUTY COMPENSATION (Ratify Elementary School teachers to work with students for the Grow the Garden outdoor learning activities, during non-work hours, from April 3, 2024 through May 17, 2024, at the hourly rate of \$54.93, not to exceed 11 hours total, to be charged to General Funds)

Fitzsimmons, Patricia Pacheco, Maria Del Valencia, Yvette

EXTRA DUTY COMPENSATION (Ratify Kordyak Elementary School teacher to work with students for the STEM CARES outdoor learning activity, during non-work hours, from October 1, 2023 through April 3, 2024, at the hourly rate of \$54.93, not to exceed 13.5 hours, to be charged to General Funds)

To, Nanette

EXTRA DUTY COMPENSATION (Ratify Dollahan Elementary School teacher to work with students for the STEM CARES outdoor learning activity, during non-work hours, from April 3, 2024 through May 31, 2024, at the hourly rate of \$54.93, not to exceed 6 hours, to be charged to General Funds)

Fitzsimmons, Patricia

EXTRA DUTY COMPENSATION (Ratify Simpson Elementary School teacher to support/implement technology utilization during non-work hours, for the 2023-2024 school year, at the hourly rate of \$54.93, not to exceed 15 hours, to be charged to Title I Funds)

Vasquez, Jose

EXTRA DUTY COMPENSATION (Ratify Kucera Middle School counselors to participate in parent involvement and student awards, on May 2, 2024, at an hourly rate of \$54.93, note to exceed 4 hours each, to be charged to General Funds)

Delgado-Brown, Annemarie

Veit, Jessica

EXTRA DUTY COMPENSATION (Ratify CTE teachers to help support Career Technical Education Organization (Family Career & Community Leaders of America), (Future Health Professionals) at Carter High School and Rialto High School, from August 1, 2023 through May 30, 2024, for a total stipend amount of \$2,500 each, to be charged to the Carl D. Perkins Grant)

Cervantes, Bunnie

Munoz, Marcella

EXTRA DUTY COMPENSATION (Ratify Elementary Music Specialists to plan and prepare for the Music Spectacular event, from May 23, 2024 through May 24, 2024, at the hourly rate of \$54.93, not to exceed 9.5 hours each, to be charged to General Funds)

Aarflot, Jostein

Gattuso, Paul

Henderson, Francesca

Ruvalcaba, Amado

SUBMITTED/REVIEWED BY: Roxanne Dominguez, Rhonda Kramer, and Armando Urteaga

MINUTES

RIALTO UNIFIED SCHOOL DISTRICT

May 22, 2024

**Dr. John R. Kazalunas Education Center
182 E. Walnut Avenue
Rialto, California**

**Teleconference Location: Holiday Inn Sacramento Downtown, Tower Board
Room, 300 J Street, Sacramento, CA 95814**

Board Members

**Present: Joseph W. Martinez, President
Edgar Montes, Vice President
Evelyn P. Dominguez, Clerk (Present Via Teleconference)
Dr. Stephanie E. Lewis, Member
Nancy G. O'Kelley, Member
Keiyne Galazo, Student Board Member**

Administrators

**Present: Ed D'Souza, Ph.D., Acting Superintendent
Rhea McIver Gibbs, Ed.D., Lead Strategic Agent
Norberto Perez, Agent: Expanded Learning Programs
Diane Romo, Lead Business Services Agent
Rhonda Kramer, Lead Personnel Agent
Also present was Martha Degortari, Executive Administrative
Agent, and Jose Reyes, Interpreter/Translator**

**Administrators Absent: Patricia Chavez, Lead Innovation Agent
Armando Urteaga, Lead Personnel Agent
Roxanne Dominguez, Lead Personnel Agent**

A. OPENING

A.1 CALL TO ORDER 6:00 p.m.

The meeting was called to order at 6:00 p.m.

A.2 OPEN SESSION

A.3 CLOSED SESSION

Moved By Member O'Kelley

Seconded By Member Dr. Lewis

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

- **PUBLIC EMPLOYEE EMPLOYMENT / DISCIPLINE / DISMISSAL / RELEASE / REASSIGNMENT OF EMPLOYEES (GOVERNMENT CODE SECTION 54957)**
- **STUDENT EXPULSIONS / REINSTATEMENTS / EXPULSION ENROLLMENTS**
- **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Ed D'Souza, Ph.D., Acting Superintendent; Lead Personnel Agents: Rhonda Kramer, Roxanne Dominguez, and Armando Urteaga, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

- **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d) and/or (d)(3). CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE LITIGATION**

Number of Potential Claims: 1

CONFERENCE WITH LABOR NEGOTIATOR (Government Code section 54957.6)

Agency designated representative: Board President, Joseph Martinez

Unrepresented employees: Acting Superintendent

COMMENTS ON CLOSED SESSION AGENDA ITEMS

Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes. The Board will first hear from speakers who are present in the Board room, and then will hear from speakers, if any, at the teleconference location.

None.

Vote by Board Members to move into Closed Session:

Time: 6:03 p.m.

Approved by a Unanimous Vote

A.4 ADJOURNMENT OF CLOSED SESSION

Moved By Member Dr. Lewis

Seconded By Vice President Montes

Vote by Board Members to adjourn Closed Session with preferential vote by Student Board Member:

Time: 7:31 p.m.

Approved by a Unanimous Vote

A.5 OPEN SESSION RECONVENED - 7:00 p.m.

Open session reconvened at 7:31 p.m

A.6 PLEDGE OF ALLEGIANCE

Morgan Elementary School 5th grade student Kadence Bekke led the pledge of allegiance.

A.7 PRESENTATION BY MORGAN ELEMENTARY SCHOOL

Morgan Elementary School music teacher Mr. Amado Ruvalcaba along with his 5th-grade Advanced Violinist, performed their renditions of the classics, 'Twinkle Twinkle Little Star' and 'Banana Boat'.

A.8 REPORT OUT OF CLOSED SESSION

Moved By Vice President Montes

Seconded By Member O'Kelley

The Board of Education accepted the administrative appointment of Aldo Velasco, Elementary School Principal, effective July 1, 2024.

Vote by Board Members:

Approved by a Unanimous Vote

Moved By Vice President Montes

Seconded By Member O'Kelley

The Board of Education accepted the administrative appointment of Erica Bennett-Bouffard, Elementary School Principal, July 1, 2024.

Vote by Board Members:

Approved by a Unanimous Vote

Moved By Vice President Montes

Seconded By Clerk Dominguez

The Board of Education accepted the administrative appointment of Elizabeth Alegre-Punchur, Elementary School Principal, effective July 1, 2024.

Vote by Board Members:

Approved by a Unanimous Vote

Moved By Vice President Montes

Seconded By Member O'Kelley

The Board of Education accepted the administrative appointment of Jeremy Sauer, Elementary School Principal, effective July 1, 2024.

Vote by Board Members:

(Ayes) President Martinez, Vice President Montes, Member Lewis and Member O'Kelley

(Abstain) Clerk Dominguez

Majority Vote

Moved By Vice President Montes

Seconded By Member O'Kelley

The Board of Education accepted the administrative appointment of Yolanda Smith, Middle School Assistant Principal, July 1, 2024.

Vote by Board Members:

(Ayes) President Martinez, Vice President Montes, Member Dr. Lewis, and Member O'Kelley

(Abstain) Clerk Dominguez

Majority Vote

Moved By Vice President Montes

Seconded By Member O'Kelley

The Board of Education accepted the administrative appointment of Joshua Sanchez, High School Assistant Principal, Eisenhower High School, effective July 1, 2024.

Vote by Board Members:

Approved by a Unanimous Vote

Moved By Vice President Montes

Seconded By Clerk Dominguez

The Board of Education accepted the administrative appointment of Jessica Marisco, High School Assistant Principal, Eisenhower High School, effective July 1, 2024.

Vote by Board Members:

Approved by a Unanimous Vote

Moved By Vice President Montes

Seconded By Member O'Kelley

The Board of Education accepted the administrative appointment of Cameron Mendez, High School Assistant Principal, Carter High School, effective July 1, 2024.

Vote by Board Members:

Approved by a Unanimous Vote

Moved By Vice President Montes

Seconded By Clerk Dominguez

The Board of Education accepted the administrative appointment of Kristy Streff, High School Assistant Principal, Carter High School, effective July 1, 2024.

Vote by Board Members:

Approved by a Unanimous Vote

Moved By Vice President Montes

Seconded By Clerk Dominguez

In closed session, the Board approved Resolution 23-24-70 to reassign the following certificated administrative employee #2665534 to the position of Academic Agent: Special Programs for 225 days, effective June 1, 2024 and directed the Superintendent or designee to send out appropriate legal notices.

Vote by Board Members:

Approved by a Unanimous Vote

A.9 ADOPTION OF AGENDA

Moved By Member Dr. Lewis

Seconded By Member O'Kelley

Prior to adoption of the agenda, the following item was pulled from the PERSONNEL SERVICES CONSENT ITEMS SECTION (page 65):

RESIGNATIONS

Dominguez, Emily Elementary Principal, Casey Elementary School
06/30/2024

Clerk Dominguez was not present during this vote. Vote by Board Members to adopt the agenda as amended with preferential vote by Student Board Member, Keiayne Galazo:

Majority Vote

B. PRESENTATIONS

B.1 HIGH SCHOOL - DISTRICT STUDENT ADVISORY COMMITTEE (DSAC)

The following DSAC students shared information and activities held at their schools:

Anthony Alvarez - Rialto High School

Mikayla Lopez - Eisenhower High School

Juan Loza - Carter High School

Diego Aguirre - Milor High School

B.2 RECOGNITION OF STUDENT BOARD MEMBER, KEIYNE GALAZO, SCHOLARSHIP RECIPIENT

Board President Martinez presented Student Board Member Keiyne Galazo with a \$3,000 scholarship for her service as Student Board Member.

B.3 RECOGNITION OF DISTRICT CERTIFICATED EMPLOYEE OF THE YEAR

Teacher, Caren Contreras, Adult Transition Program at Milor High School

Member O'Kelley presented Teacher, Caren Contreras, Adult Transition Program, Milor High School recognition as Certificated Teacher of the Year.

B.4 RECOGNITION OF DISTRICT CLASSIFIED EMPLOYEES OF THE YEAR

- Carmen Ramirez, School Secretary, Morgan Elementary School
- Valerie Williams, Instructional Aide III, Kordyak Elementary School
- Ricky Alvarado, Lead Custodian, Dunn Elementary School
- Barbara McDonald, Library/Media Technician I, Werner Elementary School

Member Lewis presented the following employees with recognition of District Classified Employees of the Year: Carmen Ramirez, Valerie Williams, Ricky Alvarado and Barbara McDonald.

C. COMMENTS

C.1 PUBLIC COMMENTS NOT ON THE AGENDA

At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes. The Board will first hear from speakers who are present in the Board room, and then will hear from speakers, if any, at the teleconference location.

Paula Bailey, District Parent, and Community Member congratulated the staff for the amazing VAPA Extravaganza at Eisenhower High School. She thanked Dr. Manuel Burciaga for attending the VAPA event. She praised the art displays and student performances. She recommended that the Board put it on their calendars for next year. She also reminded the Board not to miss the Divergent Games on June 7, 2024.

K'Miles Davis, a Rialto USD student graduate of the Class of 2023, commented on his experience when attending the HBCU tours. He shared that he just completed his first year of college majoring in pre-med. He has joined multiple clubs on his college campus at Morgan State University. He thanked the school district for providing him the opportunity to attend this college trip and he recommended HBCU to black students. He shared that they would love it as much as he does. He also shared that two other Rialto USD students attend Morgan State University with him.

Celia Saravia, Representing Amigos Unidos, a support group for parents of special needs children, congratulated Teacher Karen Contreras, who teaches students with special needs for her recognition as Teacher of the Year. She also congratulated all the other honorees tonight. She gave mention to many of the Nutrition Services team members and thanked them for their service to our students and families. She thanked several lead administrators and thanked the Board for their service to the District. She reminded parents to join the USC Literacy program for parents and mentioned that she is ready for the Math program that will be offered this coming school year. She addressed the Student Board member and stated that it was such an honor having her service as Student Board member. She invited everyone to Divergent Games on June 7, 2024, at Carter High School. She thanked the previous commenter, K'Miles Davis for his encouraging comments.

Tanisha Coleman, Rialto High School Teacher for 5 of her 23 years of teaching, shared comments regarding the Curls, Coils, Crowns program. She explained how much the program means to African-American girls in

our District. She stated that studies show that students who are black do better when they are taught by teachers who look like them. She asked the Board to continue to fund programs like this one as it has made a difference in her child's life.

Michael Montano, Rialto High School Teacher, congratulated all classified employees for their service to the District. He spoke of a guest speaker last week. He also stated that there needs to be better communication at all sites when retrieving the laptops. He also shared his condolences for the passing of his colleague, Mr. Timothy Bacon. He presented Mrs. O'Kelley with a personalized Eisenhower High School jersey. He shared an email from a teacher and asked the Board to pay attention to the teachers and staff at Boyd Elementary School.

Sandra Trujillo Lanadou, Parent from Kucera Middle School, shared her concerns regarding her son's civil rights being violated and his IEP not being followed up on. She requested that this be looked into.

C.2 PUBLIC COMMENTS ON AGENDA ITEMS

Any person wishing to speak on any item on the Agenda will be granted three minutes. The Board will first hear from speakers who are present in the Board room, and then will hear from speakers, if any, at the teleconference location.

C.3 COMMENTS FROM ASSOCIATION EXECUTIVE BOARD MEMBERS

- Rialto Education Association (REA)
- California School Employees Association (CSEA)
- Communications Workers of America (CWA)
- Rialto School Managers Association (RSMA)

Tobin Brinker, Rialto Education Association (REA) President, shared his gratitude for the 1329 members that he represents. and indicated that it has been a tapestry of experiences. He spoke of the benefits of teaching and the many challenges that teachers face. He commented that the members are the reason for the 9% salary increase and spoke of this time of the year being bittersweet as we say goodbye to 25 retirees. He thanked those retiring for their years of service. He spoke of what makes teaching so fulfilling. He shared that he attended the Boyd Jubilee Celebration and the Student Awards nights where they gave several students scholarships

on behalf of REA. He thanked all certificated employees and ended with a quote to thank all members.

Chris Cordasco, California School Employee Association (CSEA) President, shared that this is the third Board meeting since the Class and Comp was rejected, and wanted to provide an update. He said there are only 20 more job descriptions to correct, and CSEA and the District are working together to get this resolved as quickly as possible. They are committed to getting the vote through during the summer break and wrapping this up before the new school year. He congratulated all the classified members on Classified Employees Week. He also thanked the Board and those responsible for nominating the classified employees being honored tonight as employees of the year. He shared that Chapter 203 is putting together some videos to send to staff and also indicated that CSEA put together lunch as a thank-you for classified staff.

Maria Carranza, Rialto School Management Association (RSMA) President, congratulated all seniors on their graduation and was excited to announce that RSMA was able to provide scholarships to a few seniors in honor of all their achievements. He also announced that he will be passing the RSMA President torch to Kristy Streff, who will serve as president during the 2024-2025 school year. He wished everyone a great summer and thanked all administration for their hard work.

C.4 COMMENTS FROM STUDENT BOARD MEMBER

C.5 COMMENTS FROM THE ACTING SUPERINTENDENT

C.6 COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

D. PUBLIC HEARING

D.1 PUBLIC INFORMATION

**D.1.1 THIRD QUARTER WILLIAMS REPORT (JANUARY - MARCH)
FISCAL YEAR 2023-24**

**D.1.2 THIRD QUARTER – 2023-2024 – WILLIAMS UNIFORM
COMPLAINT REPORT**

E. CONSENT CALENDAR ITEMS

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Prior to adoption of the agenda, the following item was pulled from the PERSONNEL SERVICES CONSENT ITEMS SECTION (page 65):

RESIGNATIONS

Dominguez, Emily Elementary Principal, Casey Elementary School
06/30/2024

Vote by Board Members to approve Consent Calendar Items as amended with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.1 GENERAL FUNCTIONS CONSENT ITEMS

E.1.1 RESCIND BOARD POLICY 0470: COVID-19 MITIGATION PLAN

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.1.2 APPROVE THE FIRST READING OF REVISED BOARD POLICY 3400; MANAGEMENT OF DISTRICT ASSETS/ACCOUNTS

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.2 INSTRUCTION CONSENT ITEMS

E.2.1 APPROVE A 2-DAY/3-NIGHTS TRIP TO FLAGSTAFF, ARIZONA TOURNAMENT - CARTER HIGH SCHOOL FOOTBALL TEAM

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Approve up to forty (40) Carter High School students from the Football team and four (4) chaperones to participate at the Flagstaff, Arizona NAU football camp and 7 on 7 tournament at Northern Arizona University in Flagstaff, Arizona, effective June 7, 2024 through June 9, 2024, at a cost not-to-exceed \$5,500.00, and to be paid from the ASB and General Funds.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3 BUSINESS AND FINANCIAL CONSENT ITEMS

E.3.1 APPROVE THE WARRANT LISTING AND PURCHASE ORDER LISTING

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

All funds from April 17, 2024 through April 30, 2024, (Sent under separate cover to Board Members). A copy for public review will be available on the District's website.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.2 DONATIONS

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Accept the listed donations from Amazon, and that a letter of appreciation be sent to the donor.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.3 SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Declare the specified surplus equipment and miscellaneous items as obsolete and not serviceable for school use and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.4 RATIFY THE APPROVAL OF THE SCHOOL-CONNECTED ORGANIZATION

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Retroactively approve Simpson PTA as a school-connected organization for the 2023-2024 and 2024-2025 school years.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.5 APPROVE A RENEWAL AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF EDUCATION

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Agreement required annually to comply with the California State Preschool Program contract requirements, effective May 23, 2024, at no cost to the District.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.6 APPROVE A RENEWAL AGREEMENT WITH TEXTHELP SOFTWARE

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Provide the Read&Write Chrome extension for all staff and students, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$40,452.05, and to be paid from the General Fund.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.7 APPROVE A RENEWAL AGREEMENT WITH PROSOLVE (QUEST)

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Provide Quest curriculum and teacher training for eight elementary schools English Language Arts classrooms, effective September 4, 2024, through June 30, 2025, at a cost not-to-exceed \$23,550.00, and to be paid from the General Fund (ELOP).

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.8 AWARD REQUEST FOR PROPOSAL (RFP) NO. RIANS-2024-2025-002 BREAD PRODUCTS TO GALASSOS BAKERY

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

This item is effective July 1, 2024, through June 30, 2025, at a cost to be determined at the time of purchase and to be paid from the Cafeteria Fund.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.9 AWARD REQUEST FOR PROPOSAL (RFP) NO. RIANS-2024-2025-001 DAIRY AND OTHER RELATED PRODUCTS TO DRIFTWOOD DAIRY

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

This item is effective July 1, 2024, through June 30, 2025, at a cost to be determined at the time of purchase and to be paid from the Cafeteria Fund.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.10 AWARD REQUEST FOR PROPOSAL (RFP) NO. RIANS-2024-2025-003 PIZZA PRODUCTS TO WIDO PIZZA (DOMINO'S PIZZA)

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

This item is effective July 1, 2024, through June 30, 2025, at a cost to be determined at the time of purchase and to be paid from the Cafeteria Fund.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.11 APPROVE A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Provide the County with District assessment data, effective July 1, 2024 through June 30, 2029, at no cost to the District.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.12 APPROVE AN AGREEMENT WITH LUDWIG ENGINEERING ASSOCIATES, INC. TO PROVIDE A TOPOGRAPHIC SURVEY OF THE SITE PATH OF TRAVEL FOR THE NEW GYMNASIUM PROJECT AT FRISBIE MIDDLE SCHOOL

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

This item is effective May 23, 2024, through December 31, 2024, at a total cost not-to-exceed \$11,500.00 and to be paid from Fund 21 – Building Fund.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.13 APPROVE AN AGREEMENT WITH LUDWIG ENGINEERING ASSOCIATES, INC. TO PROVIDE A TOPOGRAPHIC SURVEY OF THE SITE PATH OF TRAVEL FOR THE NEW GYMNASIUM PROJECT AT KOLB MIDDLE SCHOOL

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

This item is effective May 23, 2024, through December 31, 2024, at a cost not-to-exceed \$11,700.00 and to be paid from Fund 21 – Building Fund.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.14 APPROVE AN AGREEMENT WITH LUDWIG ENGINEERING ASSOCIATES, INC. TO PROVIDE AN ALTA SURVEY FOR THE PROPERTY LOCATED ON FOOTHILL BOULEVARD IN THE CITY OF RIALTO, CALIFORNIA

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Provide an ALTA Survey for the property located on Foothill Boulevard in the City of Rialto, effective May 23, 2024, through December 31, 2024, at a cost not-to-exceed \$19,000.00 and to be paid from Fund 40 – Special Reserve for Capital Outlay.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.15 APPROVE AN AGREEMENT WITH NEVER STOP GRINDING - FRISBIE MIDDLE SCHOOL

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Provide a structured Summer School sport and music program consisting of 10 days, 5 hours a day for a total of 40 sessions, servicing approximately 100 students, effective June 6, 2024 through June 30, 2024, at a cost not-to-exceed \$24,384.00, and to be paid from the General Fund (ELOP).

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.16 APPROVE AN AGREEMENT WITH CALIFORNIA STATE UNIVERSITY SAN BERNARDINO

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Partner institution of higher education, effective May 23, 2024 through June 30, 2026, at no cost to the District.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.17 APPROVE AN AGREEMENT WITH UNIVERSITY OF CALIFORNIA, RIVERSIDE

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Provide current and future students with internship opportunities in their specialized fields from July 1, 2024 through June 30, 2027 at no cost to the District.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.18 APPROVE AN AGREEMENT WITH UNIVERSITY OF CALIFORNIA, RIVERSIDE

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Assist current and future educators in completing state requirements for credentialing from July 1, 2024 through June 30, 2027 at no cost to the District.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.19 APPROVE AN AGREEMENT WITH ALTAIR ENGINEERING INC.

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Provide Monarch software, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$11,017.50 and to be paid from the General Fund.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.20 APPROVE AN AGREEMENT WITH HEARTLAND

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Provide Blue Bear SchoolBooks software, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$16,640.75 and to be paid from the General Fund.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.3.21 SIGNATURE AUTHORIZATION FOR STATE/COUNTY DOCUMENTS

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Approve the authorization of Edward D'Souza, Ph.D., Acting Superintendent, to sign Notice of Employment documents and Certification of Board Minutes effective May 22, 2024.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.4 FACILITIES PLANNING CONSENT ITEMS - None

E.5 PERSONNEL SERVICES CONSENT ITEMS

E.5.1 APPROVE PERSONNEL REPORT NO. 1318 FOR CLASSIFIED AND CERTIFICATED EMPLOYEES

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Prior to adoption of the agenda, the following item was pulled from the PERSONNEL SERVICES CONSENT ITEMS SECTION (page 65):

RESIGNATIONS

Dominguez, Emily Elementary Principal, Casey Elementary School 06/30/2024

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.6 MINUTES

E.6.1 APPROVE THE MINUTES OF THE SPECIAL BOARD OF EDUCATION MEETING HELD MAY 14, 2024

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

E.6.2 APPROVE THE MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING HELD MAY 8, 2024

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo: Approved by a Unanimous Vote

F. DISCUSSION/ACTION ITEMS

F.1 APPROVE A RENEWAL AGREEMENT WITH EDUPOINT EDUCATIONAL SYSTEMS, LLC

Moved By Member Dr. Lewis

Seconded By Vice President Montes

Remove the Synergy Tech Tools and Item Bank and include the Analytics module, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$450,000.00 and to be paid from the General Fund.

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

F.2 APPROVE A RENEWAL AGREEMENT WITH STEP-BY-STEP FOLKLORICO

Moved By Member Dr. Lewis

Seconded By Clerk Dominguez

Provide cultural dance lessons at eight (8) elementary school sites in the District, effective September 16, 2024 through May 16, 2025, at a cost not-to-exceed \$99,809.00, and to be paid from the General Fund (ELOP).

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

F.3 APPROVE AN AGREEMENT WITH 6CRICKETS INC - ALL ELEMENTARY SCHOOLS

Moved By Member Dr. Lewis

Seconded By Member O'Kelley

Provide a one-stop cloud portal platform for nineteen (19) elementary schools and five (5) middle schools, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$163,500.00, and to be paid from the General Fund (ELOP).

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

F.4 APPROVE AN AGREEMENT WITH LEGENDS OF LEARNING

Moved By Member Dr. Lewis

Seconded By Member O'Kelley

Provide a math fluency program to all elementary schools, effective July 1, 2024 through June 30, 2025, at a cost not to exceed \$60,000.00, and to be paid from the General Fund (Title I).

Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Approved by a Unanimous Vote

F.5 APPROVAL OF RETAINER AGREEMENT FOR LEGAL SERVICES

Moved By Member O'Kelley

Seconded By Clerk Dominguez

The District has a need for specialty legal services. It is recommended that the Board approve and ratify the Agreement for Legal Services with Garcia Hernandez Sawhney, LLP ("GHS").

Vote by Board Members:

Approved by a Unanimous Vote

F.6 APPROVE AGREEMENT FOR EMPLOYMENT OF ACTING SUPERINTENDENT, EDWARD D'SOUZA, PH.D.

Moved By Vice President Montes

Seconded By Member O'Kelley

The Governing Board will consider and may approve an Agreement for Employment of Acting Superintendent for Edward D'Souza, Ph.D. Consistent with Government Code section 54953, the vote will be preceded by an oral summary of the salary and compensation paid in the form of fringe benefits under the contract.

Pursuant to Government Code 54953(c)(3), prior to taking final action, the Board must orally report a summary of a recommendation for action on the salary or compensation paid in the form of fringe benefits of a local agency executive before discussion and vote. The Acting Superintendent is a local agency executive and a proposed Contract for Employment is before us this evening. The proposed contract specifies that effective May 14, 2024, the Acting Superintendent Base Salary shall be THREE HUNDRED THOUSAND DOLLARS AND ZERO CENTS (\$300,000.00) per year for 225 days of service and that the Acting Superintendent shall be entitled to all paid holidays and a doctorate stipend of FIFTEEN THOUSAND DOLLARS (\$15,000.00) and longevity in the amount of TWELVE THOUSAND, THREE HUNDRED AND EIGHTY DOLLARS (\$12,380).

Vote by Board Members: **Approved by a Unanimous Vote**

F.7 ADMINISTRATIVE HEARING

Moved By Member Dr. Lewis

Seconded By Vice President Montes

Case Numbers:

23-24-71

Vote by Board Members:

(Ayes) President Martinez, Vice President Montes, Clerk Dominguez, Member O'Kelley

(Noes) Member Dr. Lewis

Majority Vote

Moved By Member Dr. Lewis

Seconded By Vice President Montes

Case Number:

23-24-66

Vote by Board Members: **Approved by a Unanimous Vote**

Moved By Member Dr. Lewis
Seconded By Vice President Montes

Case Number:
23-24-64

Vote by Board Members:

Approved by a Unanimous Vote

F.8 STIPULATED EXPULSION

Moved By Member O'Kelley
Seconded By Clerk Dominguez

Case Number:
23-24-70

Vote by Board Members:

Approved by a Unanimous Vote

G. RETURN TO CLOSE SESSION

Moved By Clerk Dominguez
Seconded By Member O'Kelley

Vote by Board Members to return to Close Session:

Time: 9:46 p.m.

Approved by a Unanimous Vote

H. ADJOURN CLOSED SESSION

Moved By Member Dr. Lewis
Seconded By Member O'Kelley

No report out of Closed Session. Vote by Board Members:

Time: 10:07 p.m.

Approved by a Unanimous Vote

I. ADJOURNMENT

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on June 12, 2024, at 7:00 p.m. at the Dr. John Kazalunas Education Center, 182 East Walnut Ave, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

Moved By Member Dr. Lewis

Seconded By Member O'Kelley

The Board meeting was adjourned in memory of Rialto High School Teacher, Mr. Timothy Bacon, who passed away recently.

Vote by Board Members to adjourn:

Time: 10:07 p.m.

Approved by a Unanimous Vote

Clerk, Board of Education

Secretary, Board of Education



**Board of Education Agenda
June 12, 2024**

PROPOSITION 28: THE ARTS AND MUSIC IN SCHOOLS FUNDING ANNUAL REPORT

BACKGROUND:

On November 8, 2022, California voters approved Proposition 28: The Arts and Music in Schools (AMS) Funding Guarantee and Accountability Act. The measure required the state to establish arts instruction in schools beginning in 2023–24. The funding ensures that at least 80 percent of AMS funds to be expended are used to employ certificated or classified employees to provide arts education program instruction. The remaining funds must be used for training, supplies and materials, and arts educational partnership programs, with no more than 1 percent of funds received to be used for an LEA's administrative expenses. The AMS funds requires an annual report with Board approval and submission to the California Department of Education.

The 2023-24 allocation of funds for the AMS funding was not released to the District until February 2024, therefore, the District was not afforded sufficient time to plan and implement Arts and Music programs. Funding allocated in 2023-24 will be carried forward into the 2024-25 school year to support AMS programs.

REASONING:

To meet the compliance requirements of the AMS funding, the District must present the Board with a report of full-time equivalents for teachers, classified personnel and teaching aides, the number of pupils serviced, and the number of school sites providing arts education programs.

The District reports the following data for the 2023-24 school year:

Full-Time Equivalents for Teachers, Classified Personnel and Teaching Aides - 0
Number of pupils serviced - 0
Number of sites providing AMS programs - 0

RECOMMENDATION:

Approve the annual report to the Board for Proposition 28: The Arts and Music in Schools Funding.

SUBMITTED/REVIEWED BY: Diane Romo



**Board of Education Agenda
June 12, 2024**

AWARD BID NO. 23-24-021 FOR PLAYGROUND EQUIPMENT AND ARTIFICIAL TURF INSTALLATION PHASE 2 TO R E SCHULTZ CONSTRUCTION INC.

BACKGROUND:

On April 12, 2024, the District released a bid to remove and install new playgrounds at Henry, Kelley, Morgan, Morris, Preston, and Simpson Elementary Schools. Per Public Contract Code (“PCC”) section 22032(c), the District is required to formally bid any public works project which exceeds \$200,000.

REASONING:

As legally required, the District published a Notice of Inviting Bids (“NIB”) in the San Bernardino County Sun on April 12, 2024, and April 19, 2024. The bid was also published on the District’s webpage, and an outreach email containing the bid information was sent to local contractors. Five (5) bidders attended the mandatory job walk on April 23, 2024. On May 14, 2024, the District received and opened two (2) bids.

The District has determined R E Schultz Construction Inc. to be the lowest responsive and responsible bidder. The District will add a \$200,000 allowance to the lowest bidder’s contract for unforeseen conditions during the project. An outline of all bids received and amounts are listed below.

<u>Contractor</u>	<u>Base Bid Amount</u>
R E Schultz Construction Inc.	\$1,289,960.00
KYA Services LLC	\$1,442,000.00

RECOMMENDATION:

Award Bid No. 23-24-021 for Playground Equipment and Artificial Turf Installation Phase 2 to R E Schultz Construction Inc. for a total cost of \$1,489,960.00 which includes a \$200,000.00 allowance for unforeseen conditions, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Janet Lozano and Matt Carter/Diane Romo



**Board of Education Agenda
June 12, 2024**

APPROVAL OF RFP# 2024-2025-04 PAPER PRODUCTS BY THE VAL VERDE UNIFIED SCHOOL DISTRICT ON BEHALF OF THE INLAND EMPIRE BUYING COLLECTIVE TO THE VENDORS LISTED FOR THE 2024-2025 SCHOOL YEAR

BACKGROUND:

On March 20, 2024, the Val Verde Unified School District released a Request for Proposals (“RFP”) on behalf of the Inland Empire Buying Collective for Paper Products as required per Public Contract Code (“PCC”) 20111(c).

REASONING:

As legally required, the Val Verde Unified School District published a Notice Calling for Proposals in The Press-Enterprise on March 20, 2024, and March 27, 2024.

The District’s Child Nutrition program provides nutritionally balanced meals to all children every day through the operation of the National School Lunch Program, the School Breakfast Program, the Fresh Fruit and Vegetable Program, the Snack Program, and the Child and Adult Care Food Program (“Supper”).

A variety of paper products are used in the operation of these programs. Approval of RFP# 2024-2025-04 Paper Products will allow Child Nutrition to use qualified companies to procure compliant paper products at all school sites.

Child Nutrition is a member of the Inland Empire Buying Collective. RFP# 2024-2025-04 Paper Products was approved by Val Verde Unified School District on behalf of the Inland Empire Buying Collective for Paper Products and Related Items for the 2024-2025 Fiscal Year. This RFP# 2024-2025-04 was advertised in accordance with the Public Contract Code 20111. Also, per PCC 20111(c), “awards shall be let to the most responsive and responsible party. The price shall be the primary consideration, but not the only determining factor.” The award of the RFP shall be for a period of one (1) year with an option to renew for two (2) additional one-year periods. RFP# 2024-2025-04 Paper Products was approved by the Val Verde Unified School District Board on May 14, 2024, for the 2024-2025 Fiscal Year.

RECOMMENDATION:

Approve the award of Request for Proposals RFP# 2024-2025-04 Paper Products to: Imperial Dade, Individual Food Service, and Plastic Connections, effective July 1, 2024, through June 30, 2025, at a cost to be determined at the time of purchase and to be paid from the Cafeteria Fund.

SUBMITTED/REVIEWED BY: Fausat Rahman-Davies/Diane Romo



**Board of Education Agenda
June 12, 2024**

EXTEND RFP #RIANS-2023-2024-001 FRESH PRODUCE TO SUNRISE PRODUCE FOR THE 2024-2025 SCHOOL YEAR

BACKGROUND:

Rialto Unified School District, Child Nutrition provides nutritionally balanced meals to all children every day through the operation of the National School Lunch Program, the School Breakfast Program, Fresh Fruit and Vegetable Program (FFVP), Snack Program and Child and Adult Care Food Program (Supper). Fresh Produce is used in the operation of these programs.

On May 24, 2023, the Board of Education approved RFP #RIANS-2023-2024-001 Fresh Produce to be awarded to Sunrise Produce for the 2023-2024 fiscal year, with an option to extend the agreement for two (2) additional one-year periods.

REASONING:

Child Nutrition would like to utilize the first extension of services with Sunrise Produce for the 2024-2025 fiscal year with all the terms and conditions pertaining to the extension option in the current agreement. Approval of this extension will allow Rialto Unified School District, Child Nutrition to continue to use a qualified company to procure and serve compliant fresh produce products at all the school sites.

RECOMMENDATION:

Approve the first extension of RFP #RIANS-2023-2024-001 Fresh Produce with Sunrise Produce for the purchase of Fresh Produce products for the 2024-2025 fiscal year. All terms and conditions will remain the same pertaining to the extension option in the current agreement. Cost to be determined at the time of purchases and to be paid from the Cafeteria Fund 13.

SUBMITTED/REVIEWED BY: Fausat Rahman-Davies/Diane Romo



**Board of Education Agenda
June 12, 2024**

AMEND AN AGREEMENT WITH STEPPING STONES GROUP, LLC.

BACKGROUND:

On January 17, 2024 the Board of Education approved an agreement with the Stepping Stones Group, LLC to continue to provide related services (Intensive Individualized Support services and Speech Services) per students Individual Education Program (IEP) and increase the agreement of \$310,000.00 by an additional \$630,000.00, effective January 17, 2024 through June 30, 2024, for a total cost not-to-exceed \$940,000.00, and to be paid from the General Fund.

REASONING:

An additional amendment is required to ensure compliance with federal and state mandates. The district must provide special education and related services as outlined in the student's IEP. This increase covers the hiring of staff by Health Services (LVNs, Nurses, and behavioral support staff) and paraprofessional staff for the after-school program. There will also be additional costs to close the contract for the remainder of the 2023-2024 school year, including ESY. These increases are congruent with the original contract.

RECOMMENDATION:

To approve the cost increase of the original agreement of \$940,000.00 by an additional \$720,000.00, effective June 13, 2024 through June 30, 2024, for a total cost not-to-exceed \$1,660,000.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Sonya Scott, Ed.D/Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH P.F. SERVICES

BACKGROUND:

The State of California and South Coast Air Quality Management (SCAQMD) enforces regulations for Underground Storage Tanks (UST). For the past ten (10) years, P.F. Services has provided a California UST System Operator who installs, tests monitoring equipment, or provides maintenance, service, system programming or diagnostics, calibration, or trouble-shooting UST system components for the Rialto Unified School District and the City of Rialto fueling station located at the Transportation, Nutrition and Maintenance & Operation yard located at 625 West Rialto Avenue.

REASONING:

The complex and specialized nature of the equipment necessary to operate and to ensure the operational efficiency of the fueling station on a twenty-four (24) hour, seven (7) days per week including regular maintenance, services, or repairs are necessary. This supports the District Strategic Plan Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

RECOMMENDATION:

Approve a renewal agreement with P.F. services to complete yearly inspections, maintenance, or repairs as needed for the fueling station, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$50,000.00 and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Derek Harris/Diane Romo



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH NVB EQUIPMENT, INC

BACKGROUND:

All District owned school buses are equipped with an Automatic Fire Suppression System (AFSS). The system delivers a fire suppressant inside the engine compartment to prevent or mitigate a fire from separating into the passenger compartment. NvB Equipment, Inc. provides required inspections to ensure each AFSS is operating properly.

REASONING:

The District values the safety of our students and employees who ride or operate District vehicles. Fire in an engine compartment can spread fast and engulf the passenger compartment with smoke before the bus driver can evacuate the school bus. A fire suppression system, such as the Amerex Fire Suppression System, prevents or mitigates the spread of an engine fire. However, the Amerex Fire Suppression system requires a yearly inspection, service, or repairs, as needed. This supports the District Strategic Plan Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

RECOMMENDATION:

Approve a renewal agreement with NvB Equipment to complete yearly inspections, services or repairs as needed of Automatic Fire Suppression Systems (AFSS), effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$50,000.00 and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Derek Harris/Diane Romo



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH CURRICULUM ASSOCIATES LLC

BACKGROUND:

Over 11 million students use i-Ready nationwide to improve their skills. i-Ready Personalized Instruction uses insights from i-Ready Diagnostic to create a personalized path for each student. Teachers can add lessons and adjust the sequence. Based on data, students who worked on lessons for an average of 40+ minutes per subject per week showed 12% more growth.

REASONING:

Our district focuses on supporting K-8 students in literacy and numeracy through personalized instructional paths. The i-Ready Personalized Instruction module supports all students, including those with the greatest need and high-achieving students. According to the 2023-2024 i-Ready Spring Diagnostic, students who passed more than one lesson per week had higher average Typical Growth percentages in Reading (15%) and Math (10%). The table shows the cost per school site.

School Site	Total Cost	School Site	Total Cost
Bemis Elem.	\$14,854.80	Morgan Elem.	\$15,550.80
Boyd Elem.	\$14,576.40	Morris Elem.	\$14,298.00
Casey Elem.	\$14,437.20	Myers Elem.	\$12,616.20
Curtis Elem.	\$13,984.80	Preston Elem.	\$14,727.20
Dollahan Elem.	\$14,158.80	Simpson Elem.	\$13,741.20
Dunn Elem.	\$15,028.80	Trapp Elem.	\$15,388.40
Fitzgerald Elem.	\$13,091.80	Werner Elem.	\$12,697.20
Garcia Elem.	\$14,379.20	Frisbie M.S.	\$15,460.00
Henry Elem.	\$13,381.80	Kolb M.S.	\$15,146.80
Hughbanks Elem.	\$12,964.20	Kucera M.S.	\$15,599.20
Kelley Elem.	\$13,010.40	Jehue M.S.	\$12,922.00
Kordyak Elem.	\$14,959.20	Rialto M.S.	\$13,638.80

RECOMMENDATION:

To provide the i-Ready Personalized Instruction module for all elementary and middle school students, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$340,613.20, and to be paid from the General Fund (Title I).

SUBMITTED/REVIEWED BY: Paulina Villalobos/Ingrid Lin, Ed.D.



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH CALIFORNIA ASSOCIATION OF BILINGUAL EDUCATION: PROFESSIONAL DEVELOPMENT SERVICES (CABE PDS)

BACKGROUND:

The CABE PDS and Rialto Unified School District will provide 26 days of professional development in Dual Language Immersion, Supplemental Language Acquisition Strategies, and ELA/ELD Framework. Each session will focus on the California English Learner Roadmap and educate English Learners with an assets-based approach.

REASONING:

Our professional development program is congruent with RUSD's Strategic Plan. It focuses on equipping our teaching staff with specialized knowledge of second language acquisition to better serve diverse students. The program is highly effective, as evidenced by the fact that over 300 teachers were trained in strategies to improve instruction for English Learners during the 2023-2024 school year. The feedback from the teachers who participated in the program was overwhelmingly positive. As a result of these trainings, teachers are more aware of reclassification criteria and the instructional needs of English Learners. This increased awareness has led to an approaching reclassification rate of 13%. The strategies learned in these sessions are being consistently used during Designated and Integrated ELD lessons and within DL classrooms.

RECOMMENDATION:

To provide eighteen (18) days of professional development in the area of Dual Language Immersion, Supplemental Language Acquisition Strategies, and the ELA/ELD Framework. Training will include specific strategies for adapting instruction to engage ELLs in virtual learning, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$72,000.00, and to be paid from the General Fund (LCFF & Title III).

SUBMITTED/REVIEWED BY: Marina Madrid, Ed.D./Ingrid Lin, Ed.D.



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH DYNAMIC EDUCATION SERVICES INC.

BACKGROUND:

Dynamic Education Services Inc. is a Non-Public Agency that offers one-to-one Educational support and Supplemental Special Education services to the student's home or at a local public library. They provide language and speech therapy, occupational therapy, educational counseling and guidance, Assessments/Independent Educational Evaluations (IEE), and a Reading Intervention Program for grades K-8.

REASONING:

As part of the Alternative Dispute Resolution (ADR) process, the Rialto Unified School District would like to enhance our ability to meet the requests of our families and support each student's unique learning styles. Offering Dynamic Education Services through ADR Settlements is congruent with our Districts' focus on supporting our students with equitable educational access and opportunity. Rialto Unified School District would like to enter into a contract with Dynamic Education Services Inc. in the area of Educational support and Supplemental Special Education services, related services, and Assessments/Independent Education Evaluations (IEE).

RECOMMENDATION:

To provide compensatory Educational support and Supplemental Special Services, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$100,000.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Sonya Scott, Ed.D./Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH THE COLLEGE BOARD

BACKGROUND:

College Board is a mission-driven, non-profit organization that connects students to college success and opportunity. College Board helps students prepare for a successful transition to college through programs, services, and assessments such as the PSAT and SAT. Rialto Unified School District would like to continue to offer students the opportunity to take the Preliminary Scholastic Assessment Test (PSAT), the Scholastic Assessment Test (SAT), and Advanced Placement (AP) exams in the 2024-2025 school year.

REASONING:

The SAT Suite of Assessments is an integrated system of tests that includes the SAT and the PSAT NMSQT. The tests measure the same skills and knowledge in grade-appropriate ways. As students progress from one grade to another, the tests keep pace, matching the scope and difficulty of work being done in the classroom. When combined, the PSAT/NMSQT and the SAT help schools and districts make targeted interventions at critical points in a student's academic career. If approved, Grade 10 students will have the opportunity to take the PSAT NMSQT and grade 11 students will have the opportunity to take the SAT in October 2024. This is in congruence with the District's objective to provide students with consistent feedback to help them understand their strengths and weaknesses. Students in AP courses will take the AP exams in May 2025. In the 2023-2024 school year, the District paid for 2,882 exams.

RECOMMENDATION:

To provide every 10th grader the opportunity to take the PSAT NMSQT, every 11th grader the opportunity to take the SAT, and to cover the costs of all AP exams for the 2024-2025 school year, at a cost not-to-exceed \$300,000.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Paulina Villalobos/Ingrid Lin, Ed.D.



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH PARENTSQUARE

BACKGROUND:

ParentSquare is an innovative communication platform that is currently used by over 12,000 school districts across the country to help families connect more directly with their schools. ParentSquare offers a unified platform for all school and District communications that removes barriers, allows for parent and family interaction, and streamlines communication.

REASONING:

ParentSquare is congruent with our District's Strategic Plan, "We will ensure full engagement of families in the education of their children." ParentSquare eliminates the need for multiple products and platforms by combining the ability to send mass communications, classroom communications, and related school services including forms and documents through one combined platform. RUSD families will be able to choose the method by which they receive their communication. They will have the choice of text, email, application, or voice messaging, and will have the ability to choose the language of correspondence. ParentSquare offers two-way communication through direct messaging with automatic two-way translation in over 100 languages. ParentSquare also offers student communication through its StudentSquare platform. During the 2023-2024 school year, there were 46 District Posts, 1,309 School Posts, and 3,025 Class Posts through the ParentSquare platform.

RECOMMENDATION:

To purchase the ParentSquare communication platform for the 2024-2025 school year, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$103,165.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Paulina Villalobos/Ingrid Lin, Ed.D.



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH NATURAL GAS SYSTEMS, INC (NGS)

BACKGROUND:

On June 25, 2018, the District began operating a Compressed Natural Gas (CNG) station to service the District's CNG buses, as well as the general public. For the past five (5) years Natural Gas Systems, Inc. has provided regular maintenance tests monitoring equipment, regular maintenance service, system programming or diagnostics, and calibration for the Rialto Unified School District CNG fueling station located at 261 South Lilac Avenue.

REASONING:

Due to the complex and specialized nature of the equipment necessary to operate the CNG station and to ensure the operational efficiency of the station on a twenty-four (24) hour, seven (7) days per week basis, regular maintenance, services, or repairs are necessary. This supports the District's Strategic Plan Strategy II: "We will create structures to ensure that resources and assets are allocated and developed to directly support students".

RECOMMENDATION:

Approve a renewal agreement with Natural Gas Systems, Inc. (NGS) to complete weekly inspections, maintenance, or repairs as needed for the CNG fueling station, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$96,000.00 and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Derek Harris/Diane Romo



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH EPIC SPECIAL EDUCATION STAFFING

BACKGROUND:

Epic Special Education Staffing will provide special education and related services to ensure compliance with student's Individualized Education Program by providing specific services including speech-language services, occupational therapy, and specialized academic instruction for our students in County Programs, Non-Public Schools, and in the District during the 2024-2025 school year.

REASONING:

To ensure compliance with students' Individualized Education Program Epic Special Education Staffing will continue to provide special education and related services to ensure compliance mandates are met in the 2024-2025 school year.

RECOMMENDATION:

To provide special education and related services to ensure compliance mandates, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$250,000.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Sonya Scott, Ed.D./Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH THE BLU EDUCATIONAL FOUNDATION

BACKGROUND:

The BLU Education Foundation is a 501(c)3 non-profit corporation working to provide educational and human services programming to youth to build healthy productive communities. During the 2023-24 academic year, the Career Technical Education (CTE) and Equity, Access, and Excellence service areas began a contract with BLU Foundation to strengthen student confidence, enhance soft skills, and increase the probability of job access and longevity. These goals were identified through the CTE Advisory Committee through the Comprehensive Local Needs Assessment (CLNA) required for Perkins and Career Technical Education Incentive Grant (CTEIG) funding. Students participated in either a summer leadership camp and/or the Hustle & Flow program. BLU collaborated with approximately 50 chosen students. Following these programs, a survey was conducted to assess the outcomes. According to the survey, students believed that the program gave them: a better understanding of their talents and strengths, the ability to network, improved public speaking, and the ability to reflect upon their long-term goals. On a scale of one (1) to five (5) these outcomes all scored on average above four (4).

REASONING:

A renewal contract with BLU Educational Foundation would: (1) allow up to 30 students (15 male and 15 female) and four chaperones (two male and two female) to participate in the Soul Sisters and Sol Brothers Leadership Camp, a 5-day overnight camp at San Diego State University from July 15 through July 19th. (2) Serve as a professional learning opportunity for chaperones; and (3) approve a renewal contract to create an intersegmental network of African American Professional CTE advisors, tailor historically underserved student recruitment events, and green careers outreach. The opportunities outlined above are congruent with the District's Strategic Plan, Strategy I and emphasizes student equity, access, and leadership at all levels.

RECOMMENDATION:

To approve thirty (30) students participating at Soul Sisters/Sol Brothers at San Diego State University, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$95,000.00, and to be paid from the General Fund (SBHIP, Perkins & CTEIG).

SUBMITTED/REVIEWED BY: Ayanna Balogun, Ed.D & Juanita Chan./Ingrid Lin, Ed.D.



**Board of Education Agenda
June 12, 2024**

**APPROVE A RENEWAL AGREEMENT WITH BURLINGTON ENGLISH - RIALTO
ADULT SCHOOL**

BACKGROUND:

Burlington English is an online program designed for English Language Learners to improve their language skills in the four domains: listening, speaking, reading, and writing. Rialto Adult School teachers use this platform to assign coursework to their students both in-person and remotely. Students can access Burlington English online from anywhere and at any time to engage in interactive coursework, which helps them to improve their comprehension and acquisition of the English language.

REASONING:

Rialto Adult School utilizes the Burlington English online platform as a supplemental curriculum in the ESL adult classroom. Teachers use this resource for both in-person and virtual instruction. The curriculum provides training in various career paths and prepares students for the CASAS post-test and the Civics Objectives Additional Assessment Plan (COAAPS) tests. Usage data has shown that teachers have tripled their use of Burlington English in just the last month since the beginning of the 2023-24 school year. Aligned with the District's Strategic Plan: Strategy 1, Action Plan 1 "Content area literacy as a result of culturally relevant and linguistically responsive pedagogy" and Action Plan 3 "Technology Integrated Learning Environments."

RECOMMENDATION:

To provide an online program designed for Rialto Adult School English Language Learners to improve their language skills, effective August 10, 2024 through July 8, 2025; at a cost not-to-exceed \$67,200.00, and to be paid from the California Adult Education Program (CAEP) and Workforce Innovation and Opportunity Act (WIOA) Funds.

SUBMITTED/REVIEWED BY: Kimberly Watson/Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH THINK TOGETHER

BACKGROUND:

THINK Together, Inc., a California non-profit corporation, provides after-school learning program services consistent with the ASES (After School Education and Safety) Grant provisions. THINK Together’s Programs provide meaningful academic and enrichment activities to K-12 students. After School programs keep kids safe, and provide them with homework support and dynamic learning time, while helping working families. Think Together’s curriculum is focused on English Language Arts, Math, STEM, Youth Development, and Arts & Enrichment. Parents have seen improvements in their children’s behavior, school attendance, and school performance when they participate in afterschool programs.

REASONING:

The primary goal of the expanded learning opportunity program is to provide academic enrichment for participating students. To meet this goal, Rialto Unified will provide a variation of programs that are congruent with state requirements and guidelines. Programs will include Universal Transitional Kindergarten expanded services, academic enrichment in core subjects, visual, and performing arts, physical fitness activities, nutrition education, strategies for resolving conflict, character education, and student leadership development. Think Together will provide the following programs as follows:

Program	Location	Amount
Universal Transitional Kindergarten (TK) and Kindergarten Expanded Learning Services	Six (6) Elementary Schools	\$806,449.00
Increase enrollment in ASES	19 -Elementary Schools 5 -Middle Schools	\$3,500,232.00

Non-Instructional Days Enrichment Program / 30 days	19 -Elementary Schools 5 -Middle Schools	\$1,619,437.00
After School Enrichment	Fitzgerald Elementary	\$241,238.00

RECOMMENDATION:

To provide afterschool learning program services for the 2024-2025 school year, effective August 1, 2024 through June 30, 2025, at a cost not-to-exceed \$6,312,983.00, and to be paid from the General Fund (ELOP).

SUBMITTED/REVIEWED BY: Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE A RENEWAL AGREEMENT WITH THINK TOGETHER INC. AFTER SCHOOL SAFETY AND ENRICHMENT FOR TEENS PROGRAM (ASSETS)

BACKGROUND:

The Expanded Learning Division of the California Department of Education (CDE) will provide a five-year After School Safety and Enrichment for Teens (ASSETS) grant to Eisenhower High School that is designed to complement students' regular academic program and that supports college and career readiness.

REASONING:

Consistent with the 21st Century Community Learning Center (CCLC) ASSETS Grant provisions and availability of ASSETS program federal funds authorized in the California State Budget, the District will contract THINK TOGETHER, Inc., a non-profit corporation, to provide the 21st Century High School ASSETS Program to Eisenhower High School students in grades nine through twelve. The main purpose of the program is to provide local flexibility in the establishment of expansion of community learning centers with academic enrichment opportunities and activities designed to complement students' regular academic program and that support college and career readiness, assist with literacy and related educational development services for families of these students, and provide a safe environment for students participating in their programs. The District shall act as the lead fiscal and administrative agent with the CDE for operating a 21st CCLC ASSETS program. Payment will not exceed 95% of the grant amount of \$254,500.00 per year. The total cost for the next five years will not exceed \$1,208,875.00.

RECOMMENDATION:

To provide the 21st Century Community Learning Center (CCLC) After School Safety and Enrichment for Teens (ASSETS) Program services at Eisenhower High School, effective July 1, 2024 through June 30, 2029, at a cost not-to-exceed \$1,208,875.00 and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Norberto Perez



**Board of Education Agenda
June 12, 2024**

**APPROVE A RENEWAL AGREEMENT WITH THINK TOGETHER TO PROVIDE
AFTER SCHOOL EDUCATION AND SAFETY (ASES) PROGRAM**

BACKGROUND:

The California Department of Education (CDE) provides Grant Funding to districts to provide students with an After School Educational and Safety (ASES) program. The primary goal of the ASES program is to improve academic outcomes for participating students. To meet this goal and contingent on the District granted funding, Rialto USD will provide an after-school enrichment program that will include English/Language Arts, Math and Science, visual performing arts, and healthy living (which includes physical fitness activities, nutrition education, strategies for resolving conflict, character education, and student leadership development). The program will improve the health and fitness of student participants, and provide a broad array of engaging learning opportunities.

REASONING:

The partnership with Rialto USD and Think Together will initiate on a daily basis (school days) for Rialto USD students in grades 1-8. Under the proposed contract the District acts as the lead fiscal and administrative agent with CDE for operating the ASES program. Contingent to the District granted funding, the District proposes to contract with Think Together, Inc., for the provision of comprehensive after-school programming at eighteen elementary and five middle school sites. Payment will be contingent on the grant amount, not-to-exceed 100 percent of the grant amount of \$3,711,559.04, effective August 10, 2024 through June 30, 2025.

RECOMMENDATION:

To provide the After School Educational and Safety (ASES) program at eighteen elementary and five middle school sites in the District, effective August 10, 2024 through June 30, 2025, at a cost not-to-exceed \$3,711,559.04, and to be paid from the ASES Grant Fund.

SUBMITTED/REVIEWED BY: Norberto Perez



**Board of Education Agenda
June 12, 2024**

APPROVE AN AGREEMENT WITH AB104 CALIFORNIA ADULT EDUCATION PROGRAM (CAEP) - RIALTO ADULT SCHOOL

BACKGROUND:

The California Legislature implemented the Adult Education Block Grant (AEBG) program in 2016, which integrated a regional delivery system designed to provide education and workforce services to underserved adults. The goal is to make sure that funds were allocated and used to accelerate adults into employment, better living wages, and full engagement in society. In 2020-2021 this grant became the California Adult Education Program (CAEP). Rialto Adult School Program has been funded since the establishment of AB104 through the San Bernardino Community College District consortium.

REASONING:

Rialto Adult School would like to continue participating in the SBCCD program for the 2024-2025 school year as it is designed for the purpose of implementing the consortium's regional plans for adult education as per AB104. The intent of AB104 (CAEP) is to expand and improve the provision of adult education in the community, implement the annual plan, integrate existing programs between high schools, postsecondary, and workforce institutions within Adult Education programs, and advance faculty and staff professional development programs utilizing AB104 (CAEP) consortium funds.

RECOMMENDATION:

To qualify as an active member of the California Adult Education Program (CAEP) AB104 for the 2024-2025 fiscal year to receive an allotment of \$1,415,512.00, and monies that can be used until December 31, 2026.

SUBMITTED/REVIEWED BY: Kimberly Watson/Norberto Perez



**RESOLUTION NO. 23-24-71
EDUCATION PROTECTION ACCOUNT**

WHEREAS, California voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during FY 2024-25;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of School Districts, County Offices of Education, Charter Schools and Community College Districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a Community College District, County Office of Education, School District or Charter School shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the Governing Board of the District shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the Governing Board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each Community College District, County Office of Education, School District and Charter School shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of Community College Districts, County Offices of Education, School Districts and Charter Schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by Community College Districts, County Offices of Education, School Districts and Charter Schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Rialto;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the Governing Board of the Rialto Unified School District has determined to spend the monies received from the Education Protection Act as attached.

APPROVED, PASSED AND ADOPTED by the Board of Education of the Rialto Unified School District, at a regular meeting of the Board of Education, held June 12, 2024, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

RIALTO UNIFIED SCHOOL DISTRICT

By: _____
Joseph W. Martinez
President, Board of Education

By: _____
Edward D'Souza, Ph.D.
Acting Secretary, Board of Education

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed and adopted by the members of the Board of Education of the Rialto Unified School District, at a public meeting of said Board held on June 12, 2024.

Evelyn P. Dominguez, LVN
Clerk, Board of Education
Rialto Unified School District

SUBMITTED/REVIEWED BY: Nicole Albiso/Diane Romo

FY 2024-25 Education Protection Account
Program by Resource
Expenditures by Function
Resolution No. 23-24-71

Rialto Unified School District
Expenditures through: June 30, 2025
For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
LCFF Sources	8010-8099	78,181,467.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		78,181,467.00
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	1000-1999	78,181,467.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		78,181,467.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00



Beliefs

We believe that...

- Everyone has unique talent
- There is unlimited power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves to be treated with respect
- High expectations lead to high achievement
- Risk is essential for success
- Common goals take priority over individual interest
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community serves all of its members
- Everyone has the ability to contribute to the good of the community

Parameters

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

Back Cover Pictures:

The Rialto Unified School District proudly celebrated the achievements of our students with promotion ceremonies across all levels. Our five middle schools – Frisbie, Jehue, Kolb, Kucera, and Rialto Middle Schools— ended the school year with ceremonies for their eighth-grade students, who are now ready to embark on their high school journey. Elementary schools throughout the district also honored their fifth-grade students as they prepare for middle school, as well as kindergarten students moving up to first grade. The photos on this back cover capture the joy and excitement of these significant milestones. Congratulations to all our students on their promotions! On behalf of the Rialto Unified School District Board of Education, and Acting Superintendent, **Dr. Ed D’Souza**, we celebrate all our students as they take the next step in their academic journey!

